



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

February 25, 2022

Laura Poxon
 West Bloomfield School District
 5810 Commerce Road
 West Bloomfield, MI 48324

RE: License #: DC630018589
Sheiko Elementary School
4500 Walnut Lake Road
W Bloomfield, MI 48323

Dear Mrs. Poxon:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 02/07/2022 and 02/23/2022, I found 4 violations listed below and explained in the attached report:

MCL 722.115p Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime.

R 400.8122 (9) Lead caregiver; qualifications; responsibilities.

R 400.8131 (12) Professional development requirements.

R 400.8143 (6) (c) Children's records.

You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Alicia Wiggins". The signature is cursive and somewhat stylized, with the first name being more prominent.

Alicia Wiggins, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 369-7892

Enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630018589
Licensee Name:	West Bloomfield School District
Licensee Address:	5810 Commerce Road West Bloomfield, MI 48324
Licensee Telephone #:	(248) 865-6457
Licensee/Designee:	Laura Poxon, Designee
Name of Facility:	Sheiko Elementary School
Facility Address:	4500 Walnut Lake Road W Bloomfield, MI 48323
Facility Telephone #:	(248) 738-3500
Original Issuance Date:	04/30/1990
Capacity:	114
Age Range:	Ages 3 years 0 months Thru 12 years
Program Components:	GSRP SCHOOL AGE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/07/2022 and 02/23/2022
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 02/07/2022 BCAL 5043 Cert. of School Building
 Date of Lead Hazard Risk Assessment, if applicable: 12/28/2016
 Date of Documentation of Playground Compliance, if applicable: 05/04/2019

		No. of Records Reviewed
No. of children enrolled in care	144	12
No. of staff employed	18	5
No. of volunteers	0	0
No. of children present at time of inspection	84	
No. of staff present at time of inspection	15	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	84	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: GSRP Room 21, GSRP Room 24, Room 25, Room 28, School-Age Room 22, School-age Room 23, Gymnasium, and Computer Room.

Rooms 12, 13, 14, 16, 20, 41, and 43 are approved but are not currently being utilized.

Approved Program Director: Kathi Luthe
 Approved Central Administrator: None.
 Approved Variances: None.
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection, I observed children in care engaged in a variety of developmentally appropriate activities, including coloring, painting, dramatic play, playing board games and free play with MAGNA-Tiles and Legos. I also observed

handwashing and children eating lunch. The child care staff members' interactions with the children were positive and nurturing.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

MCL 722.115p Child care center, group child care home, or family child care home; potential or current child care staff member convicted of crime.

(1) Except as provided in section 5n(14) and (15), a child care center, group child care home, or family child care home shall not allow an individual to be a child care staff member without requesting a criminal history check as required by section 5n.

The center did not have the department determine the eligibility of one child care staff member (L.G.) before employing her at the center.

L.G.'s hire date is in 02/2021. The center requested the department to determine L.G.'s eligibility on 02/05/2022.

R 400.8122 Lead caregiver; qualifications; responsibilities.

(9) Verification of the education, credentials, and experience of each lead caregiver shall be kept on file at the center or at MiRegistry.

The center did not have one lead caregiver's (L.G.) official college transcripts on file at the center or at MiRegistry.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

One of the five child care staff members (D.P.) did not complete the 2021 Refresher training.

R 400.8143

Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

(c) For preschoolers, within the preceding 12 months.

Two of the 12 children's records did not contain a physical evaluation of the children that notes any restrictions and is signed by a physician or the physician's designee within 30 days of the children's initial attendance.

- One child's date of admission is 08/30/2021 and the physical evaluation is dated 11/04/2021.
- One child's physical evaluation did not note any restrictions and was not signed by a physician or the physician's designee.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



February 25, 2022

Alicia Wiggins
Licensing Consultant

Date