



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

April 13, 2022

Jennifer Davis
Holy Name School and Church
680 Harmon Avenue
Birmingham, MI 48009

RE: License #: **DC630018440**
Holy Name Preschool
680 Harmon Avenue
Birmingham, MI 48009

Dear Ms. Davis,

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 04/12/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

Below are the violations.

R 400.8125 **Staff; volunteer; requirements.**

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

There was no written policy regarding screening and supervision of staff and volunteers.

R 400.8125 Staff; volunteer; requirements.

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

There were no abuse/neglect statements on file for any staff members.

R 400.8131 Professional development requirements.

(8) An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.

There was no professional development plan.

R 400.8161 Emergency procedures.

(2) The written procedures must include all of the following:

(b) A plan for safely moving children to a relocation site.

There was no relocation site identified in the crisis management plans.

On **April 12, 2022**, you provided an acceptable written corrective action plan.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

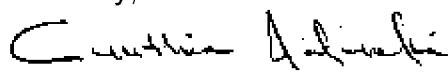
You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Technical assistance was provided regarding policy development.

Please contact me with any questions. If I am unavailable and you need to speak to someone immediately, please contact the central office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Cynthia Jalynski, Licensing Consultant
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