



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

December 6, 2022

DeAnn Brzezinski
Jennifer Davis
Holy Name School and Church
680 Harmon Ave
Birmingham, MI 48009

RE: License #: DC630018440
2023D0916003
RE: SI LOG #: **Holy Name Preschool**
680 Harmon Avenue
Birmingham, MI 48009

Dear Ms. Davis and Ms. Brzezinski:

This letter is to advise you that the 12/05/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8158 Incident, accident, injury, illness, death, fire reporting.	The licensee designee became aware of Child A's allegation of inappropriate contact against Ms. Davis on 10/26/2022. They did not notify the department until 11/7/2022.	The licensee designee and or program director will report to the department within 24 hours of an incident, accident, injury or illness requiring medical care, death, or fire.	immediately

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "J. Manchester".

Jinelle M. Manchester, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-6141