



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

May 18, 2022

Pamela Hughes
 St Trinity Lutheran Church
 7925 Sashabaw Rd
 Clarkston, MI 48348

RE: License #: DC630018309
St Trinity Lutheran Preschool
7925 Sashabaw Rd
Clarkston, MI 48348

Dear Mrs. Hughes:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/18/22, I found 3 violation(s) listed below and explained in the attached report:

- R 400.8131(6) Professional development requirements.
- R 400.8143(3)(a) Children’s records.
- R 400.8125(4) Staff; volunteer; requirements.


You gave us an acceptable written corrective action plan. We will send you a regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Y. B. Yedur".

Bagvati Yedur, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 736-1869

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC630018309
Licensee Name:	St Trinity Lutheran Church
Licensee Address:	7925 Sashabaw Rd Clarkston, MI 48348
Licensee Telephone #:	(248) 672-5879
Licensee/Designee:	Pamela Hughes, Designee
Name of Facility:	St Trinity Lutheran Preschool
Facility Address:	7925 Sashabaw Rd Clarkston, MI 48348
Facility Telephone #:	(248) 620-6154
Original Issuance Date:	
Capacity:	50
Age Range:	Ages 2 years 6 months Thru 6 years
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/18/2022
 Date of Environmental Health Inspection: 03/29/2022
 Date of Fire Safety Inspection: 03/06/2020
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: 05/17/2022

		No. of Records Reviewed
No. of children enrolled in care	20	10
No. of staff employed	3	3
No. of volunteers	0	0
No. of children present at time of inspection	11	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Preschool rooms 1 and 3 and Gym.
 Approved Program Director: Pamela Hughes
 Approved Central Administrator: None.
 Approved Variances: None.
 Key Indicator Inspection: No.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8125

Staff; volunteer; requirements.

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

The licensee did not have a written policy for volunteers including a statement that any individual registered on public sex offender registry is prohibited from having contact with any child in care.

R 400.8131

Professional development requirements.

(6) All child care staff members who work directly with children shall complete 16 clock hours of professional development annually on topics relevant to job responsibilities that include, but are not limited to, any of the following subjects:

- (a) Child development and learning.**
- (b) Health, safety, and nutrition.**
- (c) Family and community collaboration.**
- (d) Program management.**
- (e) Teaching and learning.**
- (f) Observation, documentation, and assessment.**
- (g) Interactions and guidance.**
- (h) Child care center administrative rules.**

One of the staff members did not complete 16 hours of professional development training in 2021.

R 400.8143

Children's records.

(3) For children under school-age, at the time of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center 1 of the following:

- (a) A certificate of immunization showing a minimum of 1 dose of each immunizing agent specified by the department of health and human services (DHHS).**

Out of the 10 children's records reviewed one child's record did not have a certificate of immunization.

Technical assistance was provided regarding the following:
Staff training plan.
Emergency procedures.
Completion of child information cards with date of admission, work phone numbers and so on.
CPR/first aid from an approved source.
Stained tile in the classroom.
Combustibles in the furnace room.

A corrective action plan was requested and approved on 05/18/2022. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



5/18/22

Bagvati Yedur
Licensing Consultant

Date