



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 17, 2023

Pamela Hughes
St Trinity Lutheran Church
7925 Sashabaw Rd
Clarkston, MI 48348

RE: License #: DC630018309
St Trinity Lutheran Preschool
7925 Sashabaw Rd
Clarkston, MI 48348

Dear Mrs. Hughes:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/16/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8122 Lead caregiver; qualifications; responsibilities.

(9) Verification of the education, credentials, and experience of each lead caregiver shall be kept on file at the center or at MiRegistry.

One of the lead caregivers did not have verification of education on file.

R 400.8128 Staff; volunteer; tuberculosis.

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours per week for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

Two of the staff members did not have a TB test on file.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

One of the staff members did not complete health and safety training in the above - mentioned topics.

R 400.8179 Program.

(6) A typical daily routine must be posted in a place visible to parents.

A daily routine was not posted in the 2 preschool rooms.

On 5/16/23, you gave us an acceptable written corrective action plan.

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook, if you maintain one on the premises.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Yedur".

Bagvati Yedur, Licensing Consultant
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