



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 9, 2023

Janet McLoughlin
Our Shepherd Lutheran
2225 E 14 Mile Rd
Birmingham, MI 48009

RE: License #: DC630018116

Our Shepherd Lutheran Preschool & Child Care
1658 E Lincoln
Birmingham, MI 48009

Dear Ms. McLoughlin:

This letter is to advise you that the 01/04/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8152 Medication; administrative procedures.	On 11/28/2022, I observed three epi-pens that were stored for child use. Two of them were expired and two of them were not in the original container with a prescription label.	Original containers and unexpired epi-pens have been obtained. Staff has been reminded. The program director has marked calendar and will notify parents for a new medication as expiration draws near.	12/1/2022 and ongoing

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "J. Manchester".

Jinelle M. Manchester, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(313) 938-6141