



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 10, 2022

Karen Watson
Cranbrook Schools
P.O. Box 801
550 Cranbrook Road
Bloomfield Hills, MI 48303-0801

RE: License #: DC630017782

RE: SI LOG #: **Cranbrook Schools Brookside
550 Cranbrook
Bloomfield Hills, MI 48303-0801**

Dear Ms. Watson,

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(1) Comprehensive background check; fingerprinting.	Mr. Esquivel, program director for the before and after school programs, named thirteen child care staff members who work with him in the program. Twelve of these thirteen staff members had not undergone a comprehensive background check prior to having unsupervised contact with children.	Comprehensive background checks and fingerprinting through LARA will be completed.	Immediately
R 400.8131(5) Professional development requirements.	Only two of the fourteen staff members who work in the before and after school programs had completed the above required training	Health and Safety Training Course 1 and 2 will be completed for all childcare staff	In progress and completed by 3/7/22

	which are included in the MiRegistry Health and Safety Training Course 1 and Course 2.		
R 400.8131(6) Professional development requirements.	During the inspection, there was no documentation available to verify that staff in the before and after school programs complete 16 hours of annual training.	All staff members will complete 16 clock hours of professional development.	In progress and completed by 3/7/22
R 400.8152(3) Medication; administrative procedures.	There was no prescription label for a child prescribed an epi-pen in room 202.	The epi-pen in Room 202 is properly labeled.	Completed
R 400.8380(1) Maintenance of premises.	One brand of disinfectant (identified to the designee) was used in classrooms in ways that were not always consistent with the manufacturer's recommendations. It was used on fabric cots and the product is only appropriate for hard, nonporous surfaces.	The disinfectant in question will no longer be used.	Completed

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. If I am unavailable and you need to speak to someone immediately, please contact the central office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Cynthia Jalynski". The signature is written in a cursive style with a large initial "C".

Cynthia Jalynski, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 860-3222