



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

Marlon I. Brown, DPA  
ACTING DIRECTOR

12/19/2023

Laura Tinsley  
Harlan Early Childhood Center  
3595 N Adams Road Harlan Elementary Sc, Bloomfield Hills, MI, US, 48304

License Number: DC630017626

Dear Laura Tinsley,

This letter is to advise you that the 12/17/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

| <b>Violation cited</b> | <b>Noncompliance observed</b>  | <b>Plan to correct</b>  | <b>Date to be completed</b> |
|------------------------|--|---|-----------------------------|
| R 400.8152(5)          | On 12/12/2023, there was one expired Epi-pen (exp. 10/2023) in Room 102.   | The Auvi-Q has already been replaced by the parent and a new chart system has been implemented to regularly check medication expiration dates.                                    | completed as of 12/14/2023  |
| R 400.8143(11)         | On 12/12/2023, Room 102 had 10 children present, but only nine children signed in on the attendance sheet. When pointed out, the assistant caregiver signed the 10th child in. | The location of the sign in/out sheet was relocated so parents see it when they first enter, and all parents were emailed by the CSO to remind them to sign in and out every day. | completed, as of 12/14/2023 |

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Jinelle Manchester at (313) 938-6141 or manchesterj1@michigan.gov. In the event that Jinelle Manchester is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in cursive script that reads "J. Manchester". The signature is written in black ink on a light blue background.

Jinelle Manchester, Licensing Consultant