



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF  
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL  
LANSING

Michelle Richard  
ACTING DIRECTOR

**Report Type** : Renewal  
**Inspection Type:** Renewal

**Date of Inspection:** 2/6/2024,  
**Date of Report:** 2/29/2024

Licensee Name(s)	License Number
Waterford School District	DC630016762
Capacity	Facility Name
120	Knudsen Elementary
Program Type	Licensee Designee(s)
Center	Jacqueline Christine LeMarbe
Central Administrator(s)	Program Director(s) Name
Jacque LeMarbe	Barb M Darling <b>Qualifications:</b> R 400.8113(8)(g) (12). <b>Date PD Approved:</b> 9/20/2020
Facility Address	Mailing Address
5449 Crescent Road, Waterford, MI, 48327	1150 Scott Lake Road Covert Campus, Waterford, MI, 48328
Facility Phone Number	Facility Email Address
2487384794	lemarj01@wsdmi.org

### Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant, Bagvati Yedur found 5 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on //. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Bagvati Yedur, at (248) 736-1869. In the event that Bagvati Yedur is not available, and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

<b>Inspection Details</b>		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
552	5	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 60	2 : 2	0 : 0
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
14 : 14	2 : 2	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
No	Yes	Yes

<b>Documentation of Required Inspections</b>		
<i>Type of Inspection</i> Certification of fire safety for school	<i>Date of Inspection</i> 02/23/2024	<i>Findings</i> Approved

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8131(12)	Professional development requirements. When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on	Out of the 2 staff records reviewed, one staff member did not complete the health and safety update published by MiRegistry for 2023.	Violation Established

	MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 months of the notice.		
R 400.8143(1)	Children's records. At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.	The substitute child information cards used by the center did not contain all the required information and was therefore incomplete.	Violation Established
R 400.8161(5)	Emergency procedures. A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.	The program conducted only 2 fire drills for 2022-23 school year.	Violation Established
R 400.8161(6)	Emergency procedures. A tornado drill program, consisting of at least 2 tornado drills between the months of March through November, must be established and implemented.	The program conducted only 1 tornado drill for 2022-23 school year.	Violation Established
R 400.8325(1)	Sanitization. All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multipurpose tables must be thoroughly washed, rinsed, and	The snack table was not washed rinsed and sanitized before the children were permitted to color with crayons. The children were using crayons while eating their snack.	Violation Established

	sanitized before and after they are used for meals or snacks.		
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**Technical Assistance**

<i>Rule Number</i>	<i>Rule</i>
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**Hours of Operation**

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM	06:30 AM To 6:00 PM		

**Bureau Recommendation**

You have submitted an acceptable corrective action plan. I recommend issuance of a regular license to this child care center.

**Approved By:**

*Y. S. Shafiqi*      2/29/24

Bagvati Yedur			
<b>Licensing Consultant</b>	<b>Date</b>		

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