



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 31, 2023

Karen Neumeyer
St John Lutheran School
1011 W University
Rochester, MI 48307

RE: License #: DC630016718

RE: SI LOG #: **St John Preschool and School Age
1011 W University
Rochester, MI 48307**

Dear Ms. Neumeyer:

This letter is to advise you that the 01/31/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143 (1) Children's records.	Three child information cards were incomplete.	Will check with parents for corrected information.	02/07/2023
R 400.8143 (6) Children's records.	One child's physical did not note restrictions.	Will check with parents for corrected information.	02/07/2023
R 400.8161(5) Emergency procedures.	The school age program did not complete a fire drill during the fourth quarter in 2022.	Going forward the document binder will have on record the necessary fire drills.	01/31/2023

R 400.8173 (3) Equipment.	The children were allowed to play with shaving cream in the 5's classroom.	Will talk with the teacher and send email out to staff stating the rules.	01/31/2023
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,



Thomasa Bond, Licensing Consultant
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