



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

Marlon I. Brown, DPA
ACTING DIRECTOR

Report Type : Interim
Inspection Type: Interim

Date of Inspection: 11/8/2023
Date of Report: 11/9/2023

Licensee Name(s)	License Number
St James Episcopal Church	DC630016681
Capacity	Facility Name
54	St. James Preschool
Program Type	Licensee Designee(s)
Center	Melissa Marie Wojciechowski
Central Administrator(s)	Program Director(s) Name
None	Melissa Marie Wojciechowski Qualifications: R 400.8113(7)(d) Date PD Approved: 9/6/2018
Facility Address	Mailing Address
355 W Maple Ave St James Episcopal C, Birmingham, MI, 48009	355 W Maple Ave, Birmingham, MI, 48009
Facility Phone Number	Facility Email Address
2486444071	preschool@stjamesbirmingham.org

Findings of the Inspection

A copy of this Interim inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when interim inspection reports are completed can be found under [Overview of Licensing Reports](#).

The purpose of the Interim inspection was to determine compliance with applicable licensing statutes and administrative rules for child care Center.

During the Interim inspection, licensing consultant Bagvati Yedur found 4 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 11/9/2023.

If you have any questions regarding the report, please contact licensing consultant, Bagvati Yedur, at (248) 736-1869. In the event that Bagvati Yedur is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
141	1	2
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10:	5:	0:
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
30:	12: 12	0 : 0
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>
Fire inspection	2/12/2020	Approved
Lead inspection	7/16/2012	Approved

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8530(10)	Hazard Areas. The center shall not store combustible materials within the central heating plant or fuel-fired water heater rooms or in basements containing fuel-fired heating equipment, without a proper fire separation.	The center had flammables like cardboard boxes and paper rolls in the boiler room.	Violation Established
R 400.8137(1)(f)	Diapering; toileting. Is washed, rinsed, and sanitized after each use.	The staff member in the toddler room did not wash, rinse or sanitize the diapering table after each diapering.	Violation Established

R 400.8143(6)	<p>Children's records. Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:</p>	<p>Out of the 10 children's records reviewed 3 children did not have physical evaluations on file.</p>	<p>Violation Established</p>
R 400.8325(1)	<p>Sanitization. All tableware, utensils, food contact surfaces, and food service equipment must be thoroughly washed, rinsed, and sanitized after each use. Multipurpose tables must be thoroughly washed, rinsed, and sanitized before and after they are used for meals or snacks.</p>	<p>The meal tables in the preschool and pre-kindergarten rooms were not washed or rinsed.</p>	<p>Violation Established</p>

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>
R 400.8134(2)(j)	When soiled.
R 400.8134(2)(d)	Before giving medication.

Bureau Recommendation

You have submitted an acceptable corrective action plan. I recommend no change in the status of the license.

Approved By:			
<i>Y. S. Shafiqi</i>		11/9/23	
Bagvati Yedur			
Licensing Consultant	Date		