



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

Marlon I. Brown, DPA
ACTING DIRECTOR

11/9/23

Melissa Wojciechowski
St. James Preschool
355 W Maple Ave St James Episcopal C,
Birmingham, MI, 48009

License Number: DC630016681

Dear Melissa Wojciechowski,

This letter is to advise you that the 11/9/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

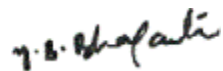
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8530(10)	There were combustible materials such as cardboard boxes and paper rolls in the boiler room.	I will notify the church rector and have all flammable items removed from the boiler room.	11/15/23
R 400.8137(1)(f)	the staff member in the toddler room did not wash rinse or sanitize the diapering pad after each diapering.	I will address proper protocol for diapering with toddler room employees.	11/15/23
R 400.8143(6)	Out of the 10 children's records reviewed 3 records did not have physical evaluations on file.	I will contact parents and get the physical evaluations for the child.	11/15/23
R 400.8325(1)	The meal tables were not washed or rinsed in the threes room and the pre-kindergarten rooms.	I will address all employees with a reminder of the 3-step sanitization process of the tables.	11/15/23

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Bagvati Yedur at (248) 736-1869 or yedurb@michigan.gov. In the event that Bagvati Yedur is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Yedur".

Bagvati Yedur, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(248) 736-1869