



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
DIRECTOR

2/7/2024

Tina Tots Learning Center
2301 6th Street, Muskegon, MI, , 49444

License Number: DC610409379

Dear Satina Grissom,

This letter is to advise you that the // corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8143(1)	During my inspection I reviewed child files, each child had an enrollment form but did not have a child information card provided by the department. In addition sibling groups were listed on the same enrollment form, each child needs their own child information card on the card provided by the department or a substitute that is approved by the department.	Ms. Grissom will have parents fill out child information cards for each child enrolled using the departments form.	1/29/2024
R 400.8146(2)	During my review of the children's files, they did not have the required written documentation that the parent received the written information packet.	Ms. Grissom will have the parents provide written documentation that received the parent handbook.	1/29/2024

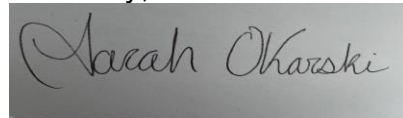
R 400.8305(2)(c)	The child care center provides food service for the children on-site, an inspection conducted by the health department is required every two years.	Ms. Grissom will contact the health department to have them complete an environmental health inspection and have them done every two years.	2/29/2024
R 400.8128	Four child care staff members did not have documentation that they are free from the communicable disease tuberculosis.	Ms. Grissom will obtain documentation from all child care staff members that they are free of communicable disease.	2/22/2024

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Tarah Okarski at (616) 916-2490 or okarskit@michigan.gov. In the event that Tarah Okarski is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Tarah Okarski, Licensing Consultant