



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

January 25, 2023

Amanda Rycenga
Muskegon YMCA
1115 Third Street
Muskegon, MI 49441

RE: License #: DC610408272
Y Learning Center
125 Catherine Ave
Muskegon, MI 49442

Dear Ms. Rycenga:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 01/24/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

(c) A child care staff member.

During my onsite inspection I observed Jada Johnson and Jodi Smith acting in child care staff members positions at the child care center, neither of them had been determined eligible by the department prior to this unsupervised contact.

R 400.8131 Professional development requirements.

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

While I reviewing current child care staff members and their health and safety courses it was found that four current staff members did not complete the 2022 refresher that would be required.

R 400.8131 Professional development requirements.

(2) Child care staff members shall have training that includes information about prevention of sudden infant death syndrome and use of safe sleep practices before caring for infants and toddlers.

The child care staff members in the toddler room did not have training in safe sleep practices before caring for infants and toddlers.

**REPEAT VIOLATION ESTABLISHED
LSR dated 12/17/2021
Corrective Action Plan dated 01/10/2022**

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

While conducting my onsite inspection I observed two child care staff members working with children and they had not completed the training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

While conducting my onsite inspection I observed two child care staff members working with children unsupervised who had not completed training in prevention and control of infectious disease training, including immunizations.

R 400.8134 Hand washing.

(4) Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.

In the green room, the hand washing sink did not have guidelines for hand washing posted by it.

**REPEAT VIOLATION ESTABLISHED
LSR dated 12/17/2021
Corrective Action Plan dated 01/10/2022**

R 400.8137 Diapering; toileting.

(7) Guidelines for diapering must be posted in diapering areas.

In the green room and yellow room, guidelines for diapering were not posted.

**REPEAT VIOLATION ESTABLISHED
LSR dated 12/17/2021
Corrective Action Plan dated 01/10/2022**

R 400.8143 Children's records.

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

I reviewed eight child information cards, all of them were missing information and not found to be complete.

R 400.8143 Children's records.

(6) Within 30 days of a child's initial attendance, a center shall obtain, keep on file, and make accessible in the center a record of a physical evaluation of the child that notes any restrictions and is signed by a physician or the physician's designee. An electronic record from a physician's office will be accepted. The physical evaluation must be performed within 1 of the following time limits:

- (a) For an infant, within the preceding 3 months.
- (b) For toddlers, within the preceding 6 months.
- (c) For preschoolers, within the preceding 12 months.

During my onsite inspection I reviewed eight child files, several children that were enrolled for more than 30 days did not have documentation from a physician that noted any restrictions.

**REPEAT VIOLATION ESTABLISHED
LSR dated 12/17/2021
Corrective Action Plan dated 01/10/2022**

R 400.8179 Program.

(6) A typical daily routine must be posted in a place visible to parents.

There was not a typical daily routine posted in the infant room.

**REPEAT VIOLATION ESTABLISHED
LSR dated 12/17/2021**

Corrective Action Plan dated 01/10/2022

Due to the violations, you must send us a corrective action plan by 02/15/2023. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.


During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-294-0937.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Tarah Kline, Licensing Consultant
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(616) 916-2490