



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

February 17, 2023

Amanda Rycenga  
Muskegon YMCA  
1115 Third Street  
Muskegon, MI 49441

RE: License #: DC610408272

RE: SI LOG #: **Y Learning Center  
125 Catherine Ave  
Muskegon, MI 49442**

Dear Ms. Rycenga:

This letter is to advise you that the 02/15/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112 (1) Comprehensive background check; fingerprinting	During my onsite inspection I observed Jada Johnson and Jodi Smith acting in child care staff members positions at the child care center, neither of them had been determined eligible by the department prior to this unsupervised contact.	Staff that have not been fingerprinted prior to returning to the classroom. Connecting and fingerprinting for new staff will be added as a part of the interview process so that they are ready to serve in the classroom on their start date.	3/1/2023  Ongoing
R 400.8131(12) Professional development requirements	While reviewing current child care staff members and their health and safety courses it was found that	Staff members that are missing the 2022 refresher course will be completed.	2/24/2023

	four current staff members did not complete the 2022 refresher that would be required.		
R 400.8131(2) Professional development requirements	The child care staff members in the toddler room did not have training in safe sleep practices before caring for infants and toddlers.	All current child care staff members will complete a safe sleep training. New staff orientation will include a safe sleep training regardless of classroom.	2/24/2023  Ongoing
R 400.8131 (3) Professional development requirements	While conducting my onsite inspection I observed two child care staff members working with children and they had not completed the training on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.	All current staff members have completed the health and safety required trainings. New staff will complete these trainings prior to their first day of employment as part of their orientation.	3/8/2023  Ongoing
R 400.8131 (4) Professional development requirements	While conducting my onsite inspection I observed two child care staff members working with children unsupervised who had not completed training in prevention and control of infectious disease training, including immunizations.	All current staff members have completed the health and safety required trainings. New staff will complete these trainings prior to their first day of employment as part of their orientation.	3/8/2023  Ongoing
R 400.8134 (4) Hand washing.	In the green room, the hand washing sink did not have guidelines for hand washing posted by it.	Handwashing signs are added to the Google Drive so staff can print and replace any signs that get wet or fall down. All handwashing sinks have had signs replaced.	1/27/2023
R 400.8137 (7) Diapering; toileting	In the green room and yellow room, guidelines for	Diapering signs were added to the Google drive so staff can print and replace any signs that	1/27/2023

	diapering were not posted.	get wet or fall down. All diapering signs have had signs replaced.	
R 400.8143 (1) Children's Records	I reviewed eight child information cards, all of them were missing information and not found to be complete.	Site director, Amanda Rycenga, will be having all families complete new information cards using Pro-Care, any children with missing information will not be allowed to attend until all information is completed.	3/15/2023
R 400.8143(6) Children's Record	During my onsite inspection I reviewed eight child files, several children that were enrolled for more than 30 days did not have documentation from a physician that noted any restrictions.	Site director, Amanda Rycenga, will be providing families with health appraisal forms and all families must submit the completed documents by March 15 <sup>th</sup> 2023 will not be able to attend for care until the documentation is received	3/15/2023
R 400.8179(6) Program	There was not a typical daily routine posted in the infant room	Infant classroom daily schedule has been placed in the classroom on 1/27/23. Classroom scheduled will be placed on a bulletin board near the main entrances.	1/27/2023

Sincerely,



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