



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

February 22, 2022

Erin Kolbe  
Discovery School MACC Preschool Program  
9151 Dicey St.  
Montague, MI 49437

RE: License #: DC610400471  
**Discovery School MACC Preschool Program**  
**9151 Dicey St.**  
**Montague, MI 49437**

Dear Mrs. Kolbe:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 02/22/2022, I found 2 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8112 (12) Comprehensive background check; fingerprinting.  
R 400.8125 (4) Staff; volunteer; requirements.

Due to the violations, you must send us a corrective action plan by 03/14/2022. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. **The corrective action plan must include the following:**

- **How compliance with each rule will be achieved.**
- **Who is directly responsible for implementing the corrective action for each violation.**
- **Specific time frames for each violation as to when the correction will be completed or implemented.**
- **How continuing compliance will be maintained once compliance is achieved.**

- **The signature of the responsible party and a date.**

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

*Amanda Wendell*

Amanda Wendell, Licensing Consultant  
 Child Care Licensing Bureau  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909

(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC610400471
<b>Licensee Name:</b>	The Creative Child Place, LLC
<b>Licensee Address:</b>	5019 Automobile Rd. Muskegon, MI 49445
<b>Licensee Telephone #:</b>	(231) 893-0088
<b>Licensee/Designee:</b>	Erin Kolbe, Designee
<b>Name of Facility:</b>	Discovery School MACC Preschool Program
<b>Facility Address:</b>	9151 Dicey St. Montague, MI 49437
<b>Facility Telephone #:</b>	(231) 893-0088
<b>Original Issuance Date:</b>	08/26/2019
<b>Capacity:</b>	15
<b>Age Range:</b>	Ages 2 years 6 months Thru 6 years
<b>Program Components:</b>	PRESCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 02/22/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 11/09/2021  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 08/01/2019

		No. of Records Reviewed
No. of children enrolled in care	8	8
No. of staff employed	2	2
No. of volunteers	0	0
No. of children present at time of inspection	7	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	7	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Classroom 3 at the MACC building  
 Approved Program Director: Erin Kolbe  
 Approved Central Administrator: none  
 Approved Variances: none  
 Key Indicator Inspection: no

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the onsite inspection, children were involved in discovery choice time. Ms. Kolbe interacted well with the children. She was on their level encouraging imaginative play, asking questions about their imagined scenarios and activities. It was apparent that the children are bonded to her and that she is responsive to their needs.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8112                    Comprehensive background check; fingerprinting.**

(1) Pursuant to section 5n of the act, MCL 722.115n, before an individual has unsupervised contact with children, the department shall determine the individual's eligibility to be any of the following:

- (a) A licensee.
- (b) A licensee designee.
- (c) A child care staff member.
- (d) A child care aide.
- (e) An unsupervised volunteer.

Ms. Kolbe did not ensure that all individuals are determined eligible prior to having unsupervised contact with children. One child was receiving unsupervised speech services with a district employee who had not been determined eligible by the department.

**R 400.8125                    Staff; volunteer; requirements.**

(4) A licensee shall have a written policy regarding screening and supervision of staff and volunteers, including volunteers who are parents of a child in care. The policy must include a statement that any individual registered on the public sex offender registry (PSOR) is prohibited from having contact with any child in care.

Ms. Kolbe does not have a written policy regarding screening and supervision of volunteers, including a statement that any individual registered on the PSOR is prohibited from having contact with any child in care.

During the exit conference, technical assistance/consultation was provided regarding the following:

- The center must have a policy stating that all supervised volunteers must have a PSOR prior to having contact with children in care.
- Ms. Kolbe has a parent board located partially behind her desk. I requested that she create signage for the board to inform parents that it is accessible to them.
- As there are children in the classroom who receive outside services offered by the school district or Intermediate School District, Ms. Kolbe will develop a permission slip allowing contact outside of the preschool program.
- Ms. Melissa King is listed in the CCBC account as an Adult Household Member. Ms. Kolbe will change this to child care staff member.
- A former employee is still connected in the CCBC account. Ms. Kolbe will update this as soon as possible.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend renewal of this child care center license.

*Amanda Wendell*

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Amanda Wendell  
Licensing Consultant

02/22/2022  
Date