



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 2, 2023

Quintina Pittman
Boys And Girls Club Of The Muskegon Lakeshore
PO Box 1018
Muskegon, MI 49443

RE: License #: DC610400443
Oakridge Middle School Boys & Girls Club
251 South Wolf Lake Rd
Muskegon, MI 49442

Dear Ms. Pittman:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 4/26/2023, I found *two* violations. The violations are listed below and explained in the attached report:

R 400.8134(4)	Hand washing.
R 400.8173(2)	Equipment.

Due to the violations, you must send us a corrective action plan by 5/22/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.

- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

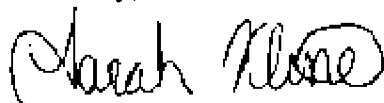
Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Tarah Kline, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 Cell: 616-916-2490
 Fax: 517-763-0217

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC610400443
Licensee Name:	Boys And Girls Club Of The Muskegon Lakeshore
Licensee Address:	PO Box 1018 Muskegon, MI 49443
Licensee Telephone #:	(231) 375-5576
Licensee/Designee:	Quintina Pittman, Designee
Name of Facility:	Oakridge Middle School Boys & Girls Club
Facility Address:	251 South Wolf Lake Rd Muskegon, MI 49442
Facility Telephone #:	(231) 215-5050
Original Issuance Date:	10/16/2019
Capacity:	50
Age Range:	Ages 12 years Thru 12 years
Program Components:	TRANSPORTATION SCHOOL AGE FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/24/2023
Date of Environmental Health Inspection: 04/11/2023
Date of Fire Safety Inspection: 03/24/2023
Date of Lead Hazard Risk Assessment, if applicable: N/A
Date of Documentation of Playground Compliance, if applicable: N/A

	No. of Records Reviewed	
No. of children enrolled in care	35	10
No. of staff employed	4	4
No. of volunteers	0	0
No. of children present at time of inspection	22	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	22	
Persons Interviewed:		
Licensee/Licensee Designee	☐	
Program Director	☐	
Caregiving staff	☒	

Approved Child Use Space: Cafeteria and Room 13
Approved Program Director: David Greeno
Approved Central Administrator: None
Approved Variances: None
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8134 Hand washing.

(4) Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.

Guidelines for hand washing was not posted in the girls bathroom that is used for hand washing.

R 400.8173 Equipment.

(2) The current list of unsafe children's products that is provided by the department must be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.

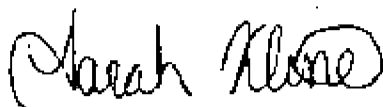
The recall list that was posted was from the Fall of 2019, several recall lists have been released since that time.

Technical Assistance:

- Child care staff members should develop a routine with students to ensure they are washing their hands prior to eating snack. Arrival time for this age group is staggered and it was hard to observe whether children were washing their hands prior to eating snack.

IV. RECOMMENDATION

Upon the receipt of an acceptable corrective action plan, I recommend no change in license status.



5/2/2023

Tarah Kline
Licensing Consultant

Date