



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

Marlon I. Brown, DPA
 ACTING DIRECTOR

01/26/2024

Explorers Learning Center Tan
 909 W. Broadway Ave, Muskegon, MI, , 49441

License Number: DC610395731

Dear Jessa Kelly,

This letter is to advise you that the 01/15/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(e)	Child care background check system not accurately maintained.	ELC office assistant will check background check; fingerprints bi-monthly to ensure all staff have appropriate attachment and forms.	1-1-2024
R 400.8131(2)	Documentation of training not maintained prior to caring for infants and toddlers.	The Central Director will ensure all staff have all required training completed before the first day of work.	1/1/2024
R 400.8131(3)	Documentation of training not maintained prior to caring for children.	The Central Director will ensure all staff have the necessary trainings completed and forms put in appropriate binders prior to first day of work. Central Director will ensure all current staff complete and sign all	1-20-2024

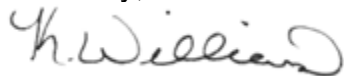
		forms/ trainings needed to be up to date.	
R 400.8131(4)	Documentation of training not maintained prior to unsupervised contact with children.	The Central Director will ensure all staff have the necessary training completed and forms put in appropriate binders before the first day of work. The Central Director will ensure all current staff complete and sign all forms/ trainings needed to be up to date.	1-20-2024
R 400.8113(2)(b)	There was not an approved program director present.	The Central Director ensures all proper paperwork for the new Director who works 32-40 hrs per week is filled out and turned in with a variance plan.	1-1-2024
R 400.8161(7)	Documentation of completed fire and tornado drills were not maintained.	Director will ensure all fire/tornado drills are marked in licencing books on day drills are completed.	1-1-24

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Kortney Williams at 231-463-3177 or williamsk20@michigan.gov. In the event that Kortney Williams is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Kortney Williams, Licensing Consultant