



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

3/15/2024

Jonbria Davis
Three Oaks Public School Academy
1212 Kingsley Street, Muskegon, MI, , 49442

License Number: DC610393903

Dear Jonbria Davis,

This letter is to advise you that the 3/15/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(6)	The child care does not keep record of child care staff members arrival and departures.	Jonbria Davis will post an attendance log next to the classroom entrance for all childcare staff members to log their arrival and departure.	3/15/2024
R 400.8143(1)	Reviewed ten child information cards during my onsite inspection. all ten cards were found incomplete missing information such as employer name, phone number, physician phone number, name of center or parent signature.	Jonbria Davis will review all child information cards and all corrections will be made accordingly. Jonbria Davis will also ensure all future child information cards are completed accurately.	3/15/2024
R 400.8143(6)(c)	Two children enrolled in the child care center did not have a physical in their child file.	Jonbria Davis will ensure all students have a physical on file and will ensure all future student	04/08/24

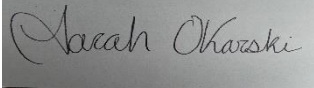
		files have a physical on file within 30 days of enrollment.	
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It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Tarah Okarski at (616) 916-2490 or okarskit@michigan.gov. In the event that Tarah Okarski is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Tarah Okarski, Licensing Consultant