



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 9, 2023

Monecia Vasbinder
Three Oaks Public School Academy
1212 Kingsley Street
Muskegon, MI 49442

RE: License #: DC610393903

RE: SI LOG #: **Three Oaks Public School Academy
1212 Kingsley Street
Muskegon, MI 49442**

Dear Ms. Vasbinder:

This letter is to advise you that the 05/16/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112 Comprehensive background check; fingerprinting.	At the renewal inspection in 2022, the child care center did not have copies of the consent and disclosure forms on file. At the interim inspection I followed up to see if they had been placed in the file, one child care staff member was still missing their consent and disclosure.	Ms. Davis will obtain copies of the consent and disclosure for each child care staff member from the central office and keep them on file at the center.	5/11/2023

R 400.8146 Information provided to parents.	At the last renewal inspection I reviewed the parent handbook, it did not have the licensing notebook information included. The corrective action plan stated it would have this verbiage, however; I reviewed the handbook during this interim inspection and it was not included.	Ms. Davis will make sure the verbiage for the licensing notebook information is in the parent handbook for the 2023-2024 school year.	5/19/2023
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Sincerely,



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