



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

June 15, 2021

Dakota Crow  
 Boys And Girls Club Of The Muskegon Lakeshore  
 PO Box 1018  
 Muskegon, MI 49443

RE: License #: DC610392979

RE: SI LOG #: **Oakridge Upper Elementary Boys & Girls Club  
 481 S Wolf Lake Rd  
 Muskegon, MI 49442**

Dear Mr. Crow:

This letter is to advise you that the 06/15/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8128	The child care center did not have documentation for all child care staff members showing they were free of communicable tuberculosis.	Will obtain documentation from all child care staff members that they are free of communicable diseases.	6/30/2021
R 400.8161 (5) (6) Emergency Procedures	The child care center did not complete fire and tornado drills during programming.	The child care center will complete fire and tornado drills. They will keep documentation of this.	06/30/2021
R 400.8143 (1) Children's Records	Not all children had child information cards and	Child information cards will be filled out at the time of members	06/30/2021

	others did not have completed child information cards.	enrollment as part of the electronic registration.	
R 400.8131(1) Professional Development Requirements	Half of the child care staff members did not have CPR/First Aid.	Assistant Area Ops Director will research vendors and will schedule CPR & First Aid training for staff by 6/30/21. Staff will keep a copy of certificate on file with child care center and electronic version uploaded to the drive. Compliance will be monitored and maintained by Assistant Area Operations Director and Site Directors.	08/30/2021
R 400.8125(5) Staff and Volunteers	Child care staff members did not sign off stating they were aware that abuse and neglect is against the law, that they are aware of the center's policies on abuse and neglect and that they are required by law to immediately report the abuse or neglect of a child.	All employees will sign off stating they are aware that abuse and neglect is against they law, that they have been informed of the policies on child abuse and neglect, and that they are required by law to immediately report suspected abuse and neglect during the new hire orientation meeting they attend prior to working with youth.	06/30/2021

Sincerely,



Tarah Kline, Licensing Consultant  
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