



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

March 22, 2023

Diane Aamodt  
MAISD (Muskegon Area Intermediate School District)  
630 Harvey  
Muskegon, MI 49442

RE: License #: DC610383253  
**Oakview Elementary**  
**1420 Madison**  
**Muskegon, MI 49442**

Dear Mrs. Aamodt:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#)

At the time of this inspection, I observed both GSRP classrooms. I observed rest time, a school wide lock down drill, and snack. All child care staff members interacted with children in a developmentally appropriate manner. The needs of children were met promptly. I did not observe any safety concerns.

During the renewal inspection on 2/28/2023, I found 3 violations. The violations are listed below and explained in the attached report:

R 400.8112(2)(b) Comprehensive background check; fingerprinting  
R 400.8125(5) Staff; volunteer; requirements  
R 400.8143(1) Children's records

Due to the violations, you must send us a corrective action plan by 4/11/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730 .

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Linda Strube, Licensing Consultant  
 Bureau of Community and Health Systems  
 611 W. Ottawa Street  
 P.O. Box 30664  
 Lansing, MI 48909  
 (231) 215-4608

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC610383253
<b>Licensee Name:</b>	MAISD (Muskegon Area Intermediate School District)
<b>Licensee Address:</b>	630 Harvey Muskegon, MI 49442
<b>Licensee Telephone #:</b>	(231) 777-2637
<b>Licensee/Designee:</b>	Diane Aamodt, Designee
<b>Name of Facility:</b>	Oakview Elementary
<b>Facility Address:</b>	1420 Madison Muskegon, MI 49442
<b>Facility Telephone #:</b>	(231) 720-2561
<b>Original Issuance Date:</b>	08/18/2016
<b>Capacity:</b>	46
<b>Age Range:</b>	Ages 2 years 6 months Thru 5 years 0 months
<b>Program Components:</b>	GSRP HEAD START FOOD SERVICE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 02/28/2023  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 12/02/2022  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	32	15
No. of staff employed	7	6
No. of volunteers	0	0
No. of children present at time of inspection	26	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	32	
Persons Interviewed:		
Licensee/Licensee Designee	<input type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Room 109, 119, cafeteria,  
 Approved Program Director: Jessica Hoch  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8112                    Comprehensive background check; fingerprinting.**

**(2) An applicant or licensee shall do all of the following:**

**(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.**

Ms. Hoch did not ensure that a copy of the consent and disclosure form was completed and signed for each individual enter into the child care background check system. This form was not in Ms. Bry'elle Taylor's file.

**R 400.8125                    Staff; volunteer; requirements.**

**(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:**

**(a) The individual is aware that abuse and neglect of children is against the law.**

**(b) The individual has been informed of the center's policies on child abuse and neglect.**

**(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.**

Ms. Hoch did not ensure that a written statement was signed and dated by staff and volunteers at the time of hiring indicating that the individual is aware that abuse and neglect of children is against the law, the individual has been informed of the center's policies on child abuse and neglect, and the individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services. This statement was not in Ms. Bry'elle Taylor's file.

**R 400.8143                    Children's records.**

**(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.**

Ms. Hoch did not ensure that a child information card was completed at the time of a child's initial attendance. Of 15 child information cards reviewed, 1 did not have the date of admission, 2 did not have the employer's name, 2 did not have the employer's telephone number, 1 did not have the physician's name and telephone number, and 1 did not have completed allergy information.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

*Linda Strube*

03/22/2023

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Linda Strube  
Licensing Consultant

Date