



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

DR BEVERLY WALKER
GRIFFEA
DIRECTOR

Report Type : Renewal
Inspection Type: Renewal

Date of Inspection: 6/11/2024,
Date of Report: 7/22/2024

Licensee Name(s)	License Number
Portside Child Development Center, LLC	DC610382998
Capacity	Facility Name
30	Portside Child Development Center
Program Type	Licensee Designee(s)
Center	Konstance Marie Witt Konstance M Witt
Central Administrator(s)	Program Director(s) Name
	Konstance Marie Witt Qualifications: Date PD Approved: 9/7/2016 Konstance M Witt Qualifications: Approved under previous ruleset Approved under previous ruleset Date PD Approved: 9/7/2016
Facility Address	Mailing Address
4759 Airline Rd., Muskegon, MI, 49444	4759 Airline Rd., Muskegon, MI, 49444
Facility Phone Number	Facility Email Address
2317477658	portsidecdc@gmail.com

Findings of the Inspection

A copy of this renewal inspection report and any associated corrective action plans is available on the Child Care Licensing Bureau [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

The renewal inspection involved a review of all applicable child care center [administrative rules](#) and [statutes](#). Verification of compliance included direct observations of the physical environment

and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the renewal inspection, licensing consultant Kortney Williams found 6 violations. The violations are listed and explained below. An acceptable written corrective action plan was received on 7/19/2024. A regular license will be issued.

If you have any questions regarding the report, please contact licensing consultant, Kortney Williams, at 2314633177 . In the event that Kortney Williams is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Inspection Details		
<i>Number of Rules/Statutes Reviewed</i>	<i>Number of Rules/Statute Violations</i>	<i>Number of Rules/Statutes where Technical Assistance was Provided</i>
768	6	0
<i>Number of Children's Records Reviewed : Number of Children Enrolled</i>	<i>Number of Child Care Staff Member Records Reviewed : Number of Staff Employed</i>	<i>Number of Volunteer Records Reviewed : Number of Volunteers</i>
10 : 18	4 : 4	1 : 2
<i>Number of Children Observed : Number of Children Present During Inspection</i>	<i>Number of Child Care Staff Members Observed : Number of Child Care Staff Members Present During Inspection</i>	<i>Number of Volunteers Observed a: Number of Volunteers Present During Inspection</i>
14 : 14	4 : 4	1 : 1
<i>Licensee Interviewed</i>	<i>Program Director Interviewed</i>	<i>Child Care Staff Members Interviewed</i>
Yes	Yes	Yes

Documentation of Required Inspections		
<i>Type of Inspection</i>	<i>Date of Inspection</i>	<i>Findings</i>

<i>Rule Number</i>	<i>Rule</i>	<i>Analysis</i>	<i>Conclusion</i>
R 400.8112(2)(f)	Comprehensive background check; fingerprinting. Immediately disconnect each individual from the system once he or she is no longer a licensee, licensee designee, child care	The childcare background check was not properly maintained with the disconnection of former childcare staff members.	Violation Established

	<p>staff member, child care aide, or an unsupervised volunteer under the license.</p>		
R 400.8131(10)	<p>Professional development requirements. All child care staff members who work directly with children are required to be trained in first aid and pediatric, child, and adult cardiopulmonary resuscitation (CPR) within 90 days of being hired. Prior to issuing a license to operate a child care center, and prior to the renewal of a license, the department shall verify that at least 50% of the child care staff members who work directly with children are currently certified in first aid and pediatric, child, and adult CPR. Each of these child care staff member's first aid and CPR certificates must be valid and retained on file in the center.</p>	<p>Konstance did not ensure that CPR/first aid training was completed within 90 days of hire.</p>	<p>Violation Established</p>
R 400.8131(5)	<p>Professional development requirements. Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the</p>	<p>Konstance did not ensure all childcare staff members completed health and safety training not completed with 90 days.</p>	<p>Violation Established</p>

	following trainings, which may count toward annual professional development hours and are available at MiRegistry:		
R 400.8128	Staff; volunteer; tuberculosis. Staff; volunteer; tuberculosis.	Konstance did not ensure all childcare staff members provided documentation of a completed TB test.	Violation Established
R 400.8161(7)	Emergency procedures. A written log indicating the date and time of fire and tornado drills must be kept on file at the center.	Konstance did not ensure she maintained documentation of completed fire and tornado drills.	Violation Established
R 400.8510(3)	Plans and specifications; submission; approval; inspections. A fire safety inspection shall be conducted by the bureau of fire services or a department-approved qualified fire inspector, and an approval granted, before issuance of the original license and every 4 years thereafter, at the time of renewal.	Konstance did not ensure that a QFI inspection and approval was completed at renewal. The last QFI inspection was 09/24/2019.	Violation Established

Technical Assistance	
<i>Rule Number</i>	<i>Rule</i>

Hours of Operation						
<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>	<i>Saturday</i>	<i>Sunday</i>
06:00 AM To 6:00 PM	06:00 AM To 6:00 PM	06:00 AM To 6:00 PM	06:00 AM To 6:00 PM	06:00 AM To 6:00 PM		

Bureau Recommendation

Upon receipt of an acceptable corrective action plan, I recommend the issuance of a regular license.

Approved By:

K. Williams

Kortney Williams Licensing Consultant	07/22/2024 Date		