



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

June 16, 2022

Konstance Tariske  
Portside Child Development Center, LLC  
4759 Airline Rd.  
Muskegon, MI 49444

RE: License #: DC610382998  
**Portside Child Development Center**  
**4759 Airline Rd.**  
**Muskegon, MI 49444**

Dear Mrs. Tariske:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 06/15/2022, I found eight violations listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8112 Comprehensive background check; fingerprinting.**
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- R 400.8113 Program director qualifications; responsibilities**
- R 400.8131 Professional development requirements.**
- R 400.8131 Professional development requirements.**
- R 400.8143 Children's records.**
- R 400.8143 Children's records.**

**R 400.8146 Information provided to parents.**

Due to the violations, you must send us a corrective action plan by 07/05/2022. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

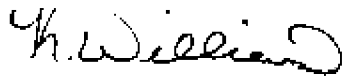
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>1</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Kortney Williams, Licensing Consultant  
Bureau of Community and Health Systems  
611 W. Ottawa St.  
P.O.Box 30664  
Lansing, MI 48909  
(231) 463-3177

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**LicenseLicense #:** DC610382998

**Licensee Name:** Portside Child Development Center, LLC

**Licensee Address:** 4759 Airline Rd.  
Muskegon, MI 49444

**Licensee Telephone #:**

**Licensee/Designee:** Konstance Tariske, Designee

**Name of Facility:** Portside Child Development Center

**Facility Address:** 4759 Airline Rd.  
Muskegon, MI 49444

**Facility Telephone #:** (231) 747-7658

**Original Issuance Date:** 09/08/2016

**Capacity:** 30

**Age Range:** Ages Birth Thru 12 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
INFANT/TODDLER

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 06/15/2022  
 Date of Environmental Health Inspection: 09/27/2019  
 Date of Fire Safety Inspection: 10/24/2020  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed	
No. of children enrolled in care	25	10	
No. of staff employed	6	3	
No. of volunteers	1	1	
No. of children present at time of inspection	8		
No. of staff present at time of inspection	4		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	8		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The infant room, toddler one and toddler room two, sleeping/diaper changing area for infants, eating area located in the back of the building.

Approved Program Director: Konstance Tariske

Approved Central Administrator: None

Approved Variances: None

Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the on-site inspection I observed the child care staff members supervising and interacting with the child care children appropriately. I observed the children having snack, choice play, diaper changing and lunch time.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8112            Comprehensive background check; fingerprinting.**

**(2) An applicant or licensee shall do all of the following:**

**(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.**

Ms. Tariske did not ensure that all child care staff files contained consent and disclosure form signed on file.

**R 400.8112            Comprehensive background check; fingerprinting.**

**(2) An applicant or licensee shall do all of the following:**

**(e) Within the department's child care background check system, accurately complete and maintain the connection, disconnection, or withdrawn status of each individual associated with the license.**

Ms. Tariske did not ensure that the child care background check was maintained accurately.

**R 400.8113            Program director qualifications; responsibilities.**

**(4) If absent from the center, the program director shall designate a child care staff member to be in charge.**

Ms. Tariske did not ensure that while she was absent from the center a child care staff member was designated to be in charge and aware of where all paper work is maintained.

**R 400.8131            Professional development requirements.**

**(11) Verification of all professional development required by this rule must be kept on file at the center or online at MiRegistry. Verification must be issued from the training organization or trainer and include the date of the course, the name of the training organization or trainer, the topic covered, and the number of clock hours. Training hours from MiRegistry also meet this rule.**

Ms. Tariske did not ensure that 16 clock hours of professional development verification was maintained on file at the center or on MiRegistry.

**R 400.8131 Professional development requirements.**

(12) When the department of licensing and regulatory affairs or the department of education publishes a notice that a new health and safety update document or a new health and safety update training activity has been published on MiRegistry, the licensee shall ensure that all personnel read and acknowledge the document or complete the activity within 6 month of the notice.

Ms. Tariske did not ensure that the Health and Safety Refresher 2021 were completed by child care staff members.

**R 400.8143 Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

Ms. Tariske did not ensure that 3 of ten child care files reviewed contained child information cards.

**R 400.8143 Children's records.**

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

Ms. Tariske did not ensure that five of ten child care files reviewed contained annually updated child information cards.

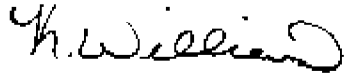
**R 400.8146 Information provided to parents.**

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

Ms. Tariske did not ensure that six of ten child care files reviewed contained signed statements from parents indicating that they received the parent handbook.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



06/16/2022

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Kortney Williams  
Licensing Consultant

Date