



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

DR BEVERLY WALKER
GRIFFEA
DIRECTOR

07/22/2024

Portside Child Development Center
4759 Airline Rd., Muskegon, MI, , 49444

License Number: DC610382998

Dear Konstance Witt,

This letter is to advise you that the 7/19/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(f)	The childcare background check was not properly maintained with the disconnection of former childcare staff members.	I will ensure that the child care background check is maintained accurately.	7/12/24
R 400.8131(10)	Konstance did not ensure that CPR/first aid training was completed within 90 days of hire.	I will ensure that the CPR and First Aid are completed within the first 90 days of hire.	7/31/24
R 400.8131(5)	Konstance did not ensure all childcare staff members completed health and safety training not completed within 90 days.	That employee will complete all Health and safety training that is needed.	7/31/24
R 400.8128	Konstance did not ensure all childcare staff members provided documentation of a completed TB test.	Employee will get TB Test done as soon as possible	7/31/24
R 400.8161(7)	Konstance did not ensure she maintained documentation of	I will ensure that all fire and tornado drills are logged and the	7/31/24

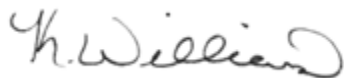
	completed fire and tornado drills.	documentation is maintained.	
R 400.8510(3)	Konstance did not ensure that a QFI inspection and approval was completed at renewal. The last QFI inspection was 09/24/2019.	I will get the fire inspection scheduled and documents submitted as soon as possible.	8/30/24

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Kortney Williams at williamsk20@michigan.gov or williamsk20@michigan.gov. In the event that Kortney Williams is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,



Kortney Williams, Licensing Consultant