



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

March 13, 2023

Jami Young
Lampe Enterprises, Inc.
1500 Whitehall Rd. Ste. F
Muskegon, MI 49445

RE: License #: DC610379623
Winter Sun Schoolhouse Ruddiman Campus
1825 Ruddiman Drive
North Muskegon, MI 49445

Dear Ms. Young:

Delete everything below until the signature section. Enter autotext: renewalcover

Your Child Care Center license is renewed. It is valid only at your present address and is nontransferable. If you move, please notify us at least 30 days in advance.

You will be receiving the license in the mail. Please review it for accuracy.

SUBSTANTIAL COMPLIANCE – NO CAP

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. Therefore, your regular license is renewed.

OR SUBSTANTIAL COMPLIANCE – CAP SUBMITTED

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial compliance with applicable licensing statutes and rules. You have submitted an acceptable written corrective action plan covering the violations cited in the report. Therefore, your license is renewed.

OR SUBSTANTIAL VIOLATIONS – REFUSAL TO RENEW

Attached is the Licensing Study Report for the above referenced facility. The study has determined substantial violations of applicable licensing statutes and rules. Therefore, refusal to renew the license is recommended. You will be notified in writing of the department's intention and your options for resolution of this matter.

OR VIOLATIONS – CAP REQUESTED

Attached is the Licensing Study Report for the above referenced facility. Due to one or more rule violations, a written corrective action plan is required. The corrective action plan is due 15 days from the date of this letter and must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

IF INFANT SAFE SLEEP VIOLATIONS

Due to the infant safe sleep violation(s), all of your infant caregivers must take training on infant safe sleep. This must be included in your corrective action plan. In addition, a follow up inspection may be made to check compliance with the infant safe sleep rules.

UPON RECEIPT OF A CAP – REGULAR LICENSE WILL BE ISSUED

Upon receipt of an acceptable corrective action plan, a regular license will be issued. If you fail to submit an acceptable corrective action plan, disciplinary action will result.

UPON RECEIPT OF CAP – PROVISIONAL WILL BE ISSUED (Delete all of the following paragraph *except for the first sentence* for governmental organizations issued an approval.)

A six-month provisional license is recommended. If you do not contest the issuance of a provisional license, you must indicate so in writing; this may be included in your corrective action plan or in a separate document. If you contest the issuance of a provisional license, you must notify this office in writing and an administrative hearing will be scheduled. Even if you contest the issuance of a provisional license, you must still submit an acceptable corrective action plan.

IF PARTIALLY EXEMPT CENTER

The school-age portion of your program continues to be exempt from licensing inspections pursuant to MCL 722.111(2). The Annual Documentation of Compliance form you submitted confirmed your ongoing compliance with the requirements of the Child Care Organizations Act (1973 PA 116), the child care center rules and the terms of your license for the school-age portion of your program.

Please be reminded that you are required to submit the Annual Documentation of Compliance form for the school-age portion of your program every year to demonstrate continued adherence to the requirements of 1973 PA 116, the child care center rules and the terms of your license. A reminder letter will be sent to you.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (866) 865-0006.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Tarah Kline, Licensing Consultant
Bureau of Community and Health Systems
Suite 11
701 S. Elmwood
Traverse City, MI 49684
(616) 916-2490

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

LicenseLicense #:	DC610379623
Licensee Name:	Lampe Enterprises, Inc.
Licensee Address:	1500 Whitehall Rd. Ste. F Muskegon, MI 49445
Licensee Telephone #:	
Licensee/Designee:	Jami Young, Designee
Name of Facility:	Winter Sun Schoolhouse Ruddiman Campus
Facility Address:	1825 Ruddiman Drive North Muskegon, MI 49445
Facility Telephone #:	(231) 414-8414
Original Issuance Date:	07/13/2016
Capacity:	105
Age Range:	Ages 2 years 6 months Thru 12 years
Program Components:	

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 03/08/2023
Date of Environmental Health Inspection: N/A
Date of Fire Safety Inspection: 01/05/2023
Date of Lead Hazard Risk Assessment, if applicable:
Date of Documentation of Playground Compliance, if applicable:

No. of Records
Reviewed

No. of children enrolled in care
No. of staff employed
No. of volunteers
No. of children present at time of inspection
No. of staff present at time of inspection
No. of volunteers present at time of inspection
No. of children interviewed/observed

Persons Interviewed: Licensee/Licensee Designee
Program Director
Caregiving staff

☐
☐
☐

Approved Child Use Space:
Approved Program Director:
Approved Central Administrator: If none, indicate "none". If yes, list the central administrator's name.
Approved Variances: If none, indicate "none". If yes, summarize any variances granted.
Key Indicator Inspection: Indicate yes or no.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

Language for Full Inspection

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

-or-

Language for Key Indicator Inspection

This renewal inspection involved a review of applicable key indicator child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of some of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

A corrective action plan was requested and approved on 03/08/2023. It is expected that the corrective action plan be implemented within the specified time frames as outlined in the approved plan. A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

IV. RECOMMENDATION

Choose one:

I recommend issuance of a regular license to this child care center.

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Tarah Kline
Licensing Consultant

Date