



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 3, 2023

Susan Mulvey
White Lake Area Community Education
541 E Slocum St
Whitehall, MI 49461

RE: License #: DC610343135
WLACE RP Central Elementary
1807 W. Giles Rd.
Muskegon, MI 49445

Dear Mrs. Mulvey:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/01/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

At the time of my arrival at the onsite inspection, program director Ms. Sheila Curtis was present with one child care staff member and 25 child care children. During the inspection, children were being picked up so there were many fewer at the end of the inspection. I observed staff providing snack to the children before splitting them into two groups. One went to the gym and engaged in large motor activities and the other group stayed in the classroom and engaged in activities such as art projects, play dough, Legos, and reading. I observed pick up procedures, including when an individual is not listed on the child information card. Staff followed licensing regulations and provided appropriate care and supervision.

As a result of the inspection, I did not find any rule or law violations.

During the exit conference, technical assistance/consultation was provided regarding the following:

- In a follow-up conversation, Ms. Mulvey requested that room 118 be removed as approved child use space.
- The child care staff member served food with bare hands, but Ms. Curtis wore gloves. I reminded Ms. Curtis that food must be served while wearing gloves.
- I reminded Ms. Curtis that multi-use tables must be cleaned and sanitized after being used for meals or snacks.

- Ms. Curtis had an old recall list posted. I provided her with an updated copy. She had a number of old recall lists posted as well. I informed her that she is only required to post the most recent.
- The fire and tornado drill schedule Ms. Curtis had posted does not align with child care licensing requirements. I informed Ms. Curtis of the required timelines, and she will adjust her scheduled drills as necessary.
- Some child information cards were missing information such as date of admission, allergy information, and the name of the center. Ms. Curtis will make sure that information cards are complete, starting with summer session.

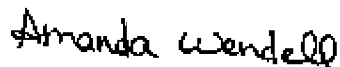
During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Amanda Wendell, Licensing Consultant
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