



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

November 22, 2022

Kate Beuschel  
Divine Providence Academy of St Joseph Catholic Ch  
18784 8th Avenue  
Conklin, MI 49403

RE: License #: DC610314788  
**Divine Providence Academy-St. Catherine Campus**  
**3376 Thomas St.**  
**Ravenna, MI 49451**

Dear Mrs. Beuschel:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 11/22/2022, I found twelve violation(s) listed below and explained in the attached report:

- R 400.8110(3) Licensee.
- R 400.8173(2) Equipment.
- R 400.8110(3) Licensee.
- R 400.8340(3) Food services and nutrition; provided by parents.
- R 400.8143(1) Children's records.
- R 400.8143(2) Children's records.
- R 400.8143(7) Children's records.
- R 400.8143(8) Children's records.
- R 400.8146(2) Information provided to parents.
- R 400.8125(5) Staff and Volunteers.
- R 400.8128 Health of staff and volunteers.
- R 400.8131(2) Professional development requirements.

Due to the violations, you must send us a corrective action plan by 12/12/2022. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

<b>During calendar year 20??:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in black ink that reads "Tarah Kline". The signature is written in a cursive style with a large, circular flourish at the end of the name.

Tarah Kline, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(616) 916-2490

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

**License #:** DC610314788

**Licensee Name:** Divine Providence Academy of St Joseph  
Catholic Ch

**Licensee Address:** 18784 8th Avenue  
Conklin, MI 49403

**Licensee Telephone #:**

**Licensee/Designee:** Kate Beuschel, Designee

**Name of Facility:** Divine Providence Academy-St. Catherine  
Campus

**Facility Address:** 3376 Thomas St.  
Ravenna, MI 49451

**Facility Telephone #:** (231) 853-6743

**Original Issuance Date:** 09/08/2011

**Capacity:** 51

**Age Range:** Ages Birth Thru 12 years

**Program Components:** PRESCHOOL  
SCHOOL AGE  
INFANT/TODDLER  
BEFORE/AFTER SCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 11/21/2022  
 Date of Environmental Health Inspection: 09/20/2022  
 Date of Fire Safety Inspection: 08/23/2022  
 Date of Lead Hazard Risk Assessment, if applicable: 08/12/2014  
 Date of Documentation of Playground Compliance, if applicable: 05/13/2018

		No. of Records Reviewed
No. of children enrolled in care		15
No. of staff employed		5
No. of volunteers	0	0
No. of children present at time of inspection	19	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	19	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Room A and Room B  
 Approved Program Director: Annette Lown  
 Approved Central Administrator: Kate Beuschel  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8110            Applicant; licensee; licensee designee; requirements.**

(14) A center shall post a notice in a place accessible and visible to parents, staff, and visitors stating that smoking and vaping are prohibited in the center and on the center's property.

The child care center has notice that no smoking is prohibited in the center and on the center's property, however; it does not state that vaping is also prohibited.

**R 400.8110            Applicant; licensee; licensee designee; requirements.**

(3) All of the following must be in a place, accessible, and visible to parents:

(c) A notice stating that the center requires a comprehensive background check on its employees and unsupervised volunteers.

There was not a notice stating that the center requires a comprehensive background check on its employees and unsupervised volunteers posted in the center.

**R 400.8125            Staff; volunteer; requirements.**

(5) A written statement must be signed and dated by staff and volunteers at the time of hiring or before volunteering indicating all of the following information:

(a) The individual is aware that abuse and neglect of children is against the law.

(b) The individual has been informed of the center's policies on child abuse and neglect.

(c) The individual knows that all staff and volunteers are required by law to immediately report suspected abuse and neglect to children's protective services.

During my onsite inspection I reviewed five child care staff member files and two of them were missing a written statement indicating that they are aware that abuse and neglect is against the law, that they are aware of the center's policies on abuse and neglect and that they know that are mandated reporters.

**R 400.8128                    Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours perweek for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

During my onsite inspection I reviewed five child care staff members files, four of them were missing documentation that they were free of the communicable disease TB.

**R 400.8131                    Professional development requirements.**

(2) Child care staff members shall have training that includes information about prevention of sudden infant death syndrome and use of safe sleep practices before caring for infants and toddlers.

One child care staff member primarily works in the after school programming but on occasion substitutes in the infant/toddler classroom, she did not have documentation that she had completed sudden infant death syndrome and use of safe sleep practices.

**REPEAT VIOLATION  
Interim Inspection dated 01/19/2022  
CORRECTIVE ACTION PLAN dated 2/2/2022**

**R 400.8143                    Children's records.**

(1) At the time of a child's initial attendance, a center shall obtain a child information card, using a form provided by the department or a comparable substitute, that is completed and signed by the child's parent. The center shall keep it on file and accessible in the center.

During my onsite inspection I reviewed fifteen child files, once child was missing a child information card, several other cards were not found to be complete.

**REPEAT VIOLATION**  
**LSR dated 11/17/2020**  
**CORRECTIVE ACTION PLAN dated 12/1/2020**

**R 400.8143            Children's records.**

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

During my review of child information cards, many were missing the annual update from parents

**R 400.8143            Children's records.**

(7) Physical evaluations must be updated as follows:  
(a) Yearly for infants and toddlers.  
(b) Every 2 years for preschoolers.

During my review of child files four infants/toddlers needed a yearly physical update and two preschoolers needed a 2 year renewal.

**R 400.8143            Children's records.**

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:  
(a) The child is in good health with activity restrictions noted.  
(b) The child's immunizations are up-to-date.  
(c) The immunization record or appropriate waiver is on file with the child's school.

I reviewed files for three school age children that attend before/after school programming, these students did not have a statement stating their child was in good health, that their immunizations are up to date and that the records are up to date at the child's school.

**R 400.8146 Information provided to parents.**

(2) Written documentation that the parent received the written information packet, as required by subrule (1) of this rule, must be kept on file at the center.

During my review of child files, three students did not have written documentation from their parents stating that they had received the written information packet.

**R 400.8173 Equipment.**

(2) The current list of unsafe children's products that is provided by the department must be conspicuously posted in the center, as required by section 15 of the children's product safety act, 2000 PA 219, MCL 722.1065.

There was a recall list posted in the infant room, however; preschool parents and before/after school parents do not enter this room so it must be posted where all parents can see this.

**R 400.8340 Food services and nutrition; provided by parents.**

(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.

Child care children bring their own lunches/snacks to school, the preschoolers store theirs in a cubby with their name on it, however; the rule requires that these be labeled with the child's first and last name and the date.

**Technical Assistance Provided:**

- One child in the preschool classroom just turned 33 months and was a candidate for the waiver to participate in the 3 year old programming, the waiver was in the child's file. Ms. Lown stated that she knows the parents agreed for the child to join her class and believed the waiver should be in his file. Please locate and place in the child's file.
- There one child care staff member that typically works at the St. Joseph campus but was substituting at this campus, please have any child care staff members

that meet this criteria either have a staff file with them that includes require documentation, have a google drive that can be accessed at both campuses or have an additional file for them at St. Catherine's.

- Child care staff members completed all fire drills in the month of October for this year and they have not completed tornado drills. Please make sure that they are done quarterly and that they are also completed before/after school in addition, so these students also know what to do.

#### IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



11/22/2022

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Tarah Kline  
Licensing Consultant

Date