



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 12, 2022

Susan Mulvey  
White Lake Area Community Education  
541 E Slocum St  
Whitehall, MI 49461

RE: License #: DC610268834  
**WLACE North Muskegon Elementary**  
**1600 Mills**  
**North Muskegon, MI 49445**

Dear Mrs. Mulvey:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/11/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the onsite inspection, I observed a section of preschool. Children were engaged with show and tell, a pattern activity, and free play. I also observed children being taken to the bathroom. Positive interactions and appropriate supervision were provided.

The violations that were found are:

**R 400.8152 Medication; administrative procedures.**

(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

Ms. Durga did not ensure that all medications are labeled for a named child. There was a bottle of cold medicine that did not have a child's name on it.

**R 400.8152 Medication; administrative procedures.**

(5) A child care staff member shall keep all medication out of the reach of children and shall return it to the child's parent or destroy it when the parent determines it is no longer needed or it has expired.

Ms. Durga did not ensure that all medications are returned or destroyed when they have expired. There were two expired medications present.

During the exit conference, technical assistance/consultation was provided regarding the following:

- I reminded Ms. Durga that the 2022 Health and Safety refresher is available and must be completed prior to 11/01/2022.
- Six of ten child information cards had not been updated within the past year. Ms. Durga said that those are children who enrolled in the spring and started preschool in the fall. I recommended that, if children are enrolled in the spring, parents review and sign the child information cards prior to preschool programming beginning in the fall. This will ensure that cards are updated at least annually.
- Since parents are now allowed back into the building, Ms. Durga and I discussed moving postings that are required to be visible to parents into the hallway.

Due to the violations, you must send us a corrective action plan by 05/31/2022. You can use our corrective action plan form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. **The corrective action plan must include the following:**

- **How compliance with each rule will be achieved.**
- **Who is directly responsible for implementing the corrective action for each violation.**
- **Specific time frames for each violation as to when the correction will be completed or implemented.**
- **How continuing compliance will be maintained once compliance is achieved.**
- **The signature of the responsible party and a date.**

Upon receipt of an acceptable corrective action plan, there will be no change to your license status.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

You can find a copy of this inspection letter and any associated corrective action plans on our website under Statewide Search for Licensed Child Care Centers and Homes. A

description of when inspection letters are completed can be found under Overview of Licensing Reports.

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

*Amanda Wendell*

Amanda Wendell, Licensing Consultant  
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Lansing, MI 48909  
(231) 492-5410