



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

September 9, 2021

Kimberly Leavell  
Muskegon Public Schools  
349 W. Webster Ave.  
Muskegon, MI 49440

RE: License #: DC610020881  
**Muskegon Pub Sch K-6 Marquette**  
**480 Bennett Street**  
**Muskegon, MI 49442-2133**

Dear Ms. Leavell:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (989) 732-8062.

Sincerely,

A handwritten signature in black ink that reads "K. Williams".

Kortney Williams, Licensing Consultant  
Bureau of Community and Health Systems  
Suite 11  
701 S. Elmwood  
Traverse City, MI 49684  
(231) 463-3177

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC610020881
<b>Licensee Name:</b>	Muskegon Public Schools
<b>Licensee Address:</b>	349 W. Webster Ave. Muskegon, MI 49440
<b>Licensee Telephone #:</b>	(231) 720-2530
<b>Administrator/Licensee Designee:</b>	Kimberly Leavell, Designee
<b>Name of Facility:</b>	Muskegon Pub Sch K-6 Marquette
<b>Facility Address:</b>	480 Bennett Street Muskegon, MI 49442-2133
<b>Facility Telephone #:</b>	(231) 720-2635
<b>Capacity:</b>	94
<b>Program Type:</b>	CHILD CARE CENTER

## II. Purpose of Addendum

The program is adding 2 preschool classrooms

## III. Methodology

07/12/2021 Modification request received.

07/15/2021 Onsite inspection was completed.

08/19/2021 Onsite inspection was completed.

## IV. Description of Findings and Conclusions

The terms of the original license have been modified on 10/3/2003, 2/19/2008, 11/1/2011, 2/21/2012, 3/18/2013, 9/18/2013, 8/12/2016 and 09/02/2021.

The following rooms are included in this license for the after-school program:

120: Measures 783.47 total sq. ft. which allows a capacity of 22 school age children.

121: Measures 941.08 total sq. ft. which allows a capacity of 27 school age children.

125: Measures 811.29 total sq. ft. which allows a capacity of 23 school age children

128: Measures 785.39 total sq. ft. which allows a capacity of 22 School age children.

- The gym measures approximately 3,540.64 square feet. This will accommodate 101 school age children.
- The cafeteria measures approximately 4007.6 square feet. There is also a stage located in the cafeteria that measures approximately 691.29 square feet. This will accommodate 134 school age children.
- The library measures approximately 2,489 square feet. This will accommodate 71 school age children.

This addendum will add two classrooms that will operate as preschool classrooms during the school day. **Classroom 164** measures approximately 519 sq. ft. which will accommodate 14 preschool children, and **classroom 165** measures approximately 1,638 sq. ft. which will accommodate 46 children, however the capacity for this room has been requested to be 16.

The preschool classroom will operate Monday through Thursdays 8:00am to 2:12pm and Fridays 8:00am to 11:25am.

The after-school program will operate Monday through Thursday 2:00pm to 5:30pm. The program will not operate on Fridays.

Transportation and meals will be provided by Muskegon Public Schools. Swimming will not be offered.

The total capacity for the license will remain at 94.

Both programs have age-appropriate equipment to meet the developmental needs of the children they service.

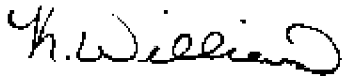
All required inspections for the building have been completed and are up to date.

The program director for the after-school program is Violet Lipscomb.

The program director for the preschool program is Mary Scott.

**V. Recommendation**

I recommend that a preschool program be added to this child care license



09/09/2021

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Kortney Williams  
Licensing Consultant

Date