



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 16, 2023

Bradley Feenstra
West Shore Lutheran School
3225 Roosevelt Rd
Muskegon, MI 49441

RE: License #: DC610019076
West Shore Lutheran
3225 Roosevelt Road
Muskegon, MI 49441-3909

Dear Mr. Feenstra:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 5/10/2023, I found *five* violations. The violations are listed below and explained in the attached report:

R 400.8134(4)	Hand washing.
R 400.8152(3)	Medication; administrative procedures.
R 400.8152(6)	Medication; administrative procedures.
R 400.8340(3)	Food services and nutrition; provided by parents.
R 400.8315(1)	Food and equipment storage.

Due to the violations, you must send us a corrective action plan by 5/30/2023. You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.

- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Tarah Kline, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30837
 Lansing, MI 48909
 Cell: 616-916-2490
 Fax: 517-763-0217

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC610019076
Licensee Name:	West Shore Lutheran School
Licensee Address:	3225 Roosevelt Rd Muskegon, MI 49441
Licensee Telephone #:	
Licensee/Designee:	Bradley Feenstra, Designee
Name of Facility:	West Shore Lutheran
Facility Address:	3225 Roosevelt Road Muskegon, MI 49441-3909
Facility Telephone #:	(231) 755-1048
Original Issuance Date:	09/15/1986
Capacity:	114
Age Range:	Ages Birth Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE INFANT/TODDLER

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 05/10/2023
Date of Environmental Health Inspection: N/A
Date of Fire Safety Inspection: 03/16/2023
Date of Lead Hazard Risk Assessment, if applicable: N/A
Date of Documentation of Playground Compliance, if applicable: 04/11/2005

		No. of Records Reviewed
No. of children enrolled in care	102	12
No. of staff employed	32	5
No. of volunteers	0	0
No. of children present at time of inspection	50	
No. of staff present at time of inspection	14	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	50	
Persons Interviewed:		
Licensee/Licensee Designee	☐	
Program Director	☒	
Caregiving staff	☒	

Approved Child Use Space: Infant Room, Toddler One, Toddler Two, Child Care One, Child Care Two, Preschool Room, Library, and Gym
Approved Program Director: Lisa Serene
Approved Central Administrator: None
Approved Variances: R 400.8122 (5) Lead caregiver: qualifications; responsibilities.
Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8134 Hand washing.

(4) Guidelines for hand washing must be posted in food preparation areas, in toilet rooms, and by all hand washing sinks.

During my onsite inspection at the child care on 5/10/23, the hand washing guidelines were not posted in Child Care Two room.

R 400.8152 Medication; administrative procedures.

(3) All medication must be in its original container, stored according to instructions, and clearly labeled for a named child, including all nonprescription topical medications described in subrule (8) of this rule.

In the child care facility I observed over the counter medications and topical medications not labeled with the first and last name of a specific child.

R 400.8152 Medication; administrative procedures.

(6) A child care staff member shall give or apply any prescription or nonprescription medication according to the directions on the original container, unless otherwise authorized by a written order of the child's physician.

During my onsite inspection at the child care I observed medication in the toddler room that stated under the age of two "ask a doctor," the children who the medication was for were under the age of two. A note from the child's physician stating dosage for the named child is required.

R 400.8315 Food and equipment storage.

(1) Each refrigerator must have an accurate working thermometer indicating a temperature of 41 degrees Fahrenheit or below.

Child Care One had a refrigerator but did not have a thermometer.

R 400.8340

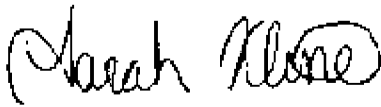
Food services and nutrition; provided by parents.

(3) Breast milk, formula, milk, other beverages, and food furnished in a same-day supply must be covered and labeled with the child's first and last name and the date.

Water bottles and lunch boxes through out the center were not labeled with the child's first and last name and the date.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.



5/16/2023

Tarah Kline
Licensing Consultant

Date