



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

May 7, 2021

Autumn Hazekamp  
Mona Shores Public Schools  
121 Randall Rd  
Muskegon, MI 49441

RE: License #: DC610018747  
**Mona Shores and Churchill Childcare**  
**961 Porter Road**  
**Norton Shores, MI 49441**

Dear Mrs. Hazekamp:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/03/2021, I found six violations listed below and explained in the attached report: listed below and explained in the attached report:

- R 400.8110(4) Licensee.**
- R 400.8110(14) Licensee.**
- R 400.8112(2) Comprehensive background check; fingerprinting.**
- R 400.8131(3) Professional development requirements.**
- R 400.8161(7) Emergency procedures.**
- R 400.8164(3) Telephone service.**

Due to the violations, you must send us a corrective action plan by 05/27/2021. You can use our corrective action plan form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

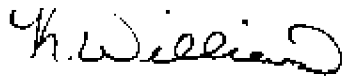
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

<b>During calendar year 2020:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (616)356-0183.

**Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.**

Sincerely,



Kortney Williams, Licensing Consultant  
Bureau of Community and Health Systems  
2700 Baker St.  
P.O. Box 4290  
Muskegon Heights, MI 49444  
(231) 463-3177

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>LicenseLicense #:</b>	DC610018747
<b>Licensee Name:</b>	Mona Shores Public Schools
<b>Licensee Address:</b>	121 Randall Rd Muskegon, MI 49441
<b>Licensee Telephone #:</b>	(231) 780-6720
<b>Licensee/Designee:</b>	Autumn Hazekamp, Designee
<b>Name of Facility:</b>	Mona Shores and Churchill Childcare
<b>Facility Address:</b>	961 Porter Road Norton Shores, MI 49441
<b>Facility Telephone #:</b>	(231) 780-6720
<b>Original Issuance Date:</b>	
<b>Capacity:</b>	83
<b>Age Range:</b>	Ages 4 years 9 months Thru 12 years
<b>Program Components:</b>	TRANSPORTATION SCHOOL AGE-EXEMPT

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 05/03/2021  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 05/07/2021  
 Date of Lead Hazard Risk Assessment, if applicable: 02/07/2017  
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	68	10
No. of staff employed	4	3
No. of volunteers	0	0
No. of children present at time of inspection	41	
No. of staff present at time of inspection	4	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	41	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Gymnasium  
 Approved Program Director: Autumn Hazekamp  
 Approved Central Administrator: None  
 Approved Variances: None  
 Key Indicator Inspection: No

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8110                    Applicant; licensee; licensee designee; requirements.**

**(14) A center shall post a notice in a place accessible and visible to parents, staff, and visitors stating that smoking and vaping are prohibited in the center and on the center's property.**

Ms. Hazekamp did not ensure that a no smoking and vaping sign was posting in a place visible to parent, staff and visitors.

**R 400.8110                    Applicant; licensee; licensee designee; requirements.**

**(4) There must be a licensing notebook on the premises that includes all licensing inspection and special investigation reports and related corrective action plans for the last 5 calendar years, and a summary sheet outlining the documents contained in the notebook. The notebook must be in a place accessible to parents and prospective parents at all times during the center's normal hours of operation.**

Ms. Hazekamp did not ensure that a licensing notebook was on the premises including all licensing inspections and special investigation reports and related corrective action plans.

**R 400.8112                    Comprehensive background check; fingerprinting.**

(2) An applicant or licensee shall do all of the following:  
(b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

Ms. Hazekamp did not ensure that a copy of a child care staff members Consent and Disclosure form was maintained on file.

**R 400.8131                    Professional development requirements.**

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

