



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

June 8, 2021

Autumn Hazekamp
Mona Shores Public Schools
121 Randall Rd
Muskegon, MI 49441

RE: License #: DC610018747

RE: SI LOG #: **Mona Shores and Churchill Childcare**
961 Porter Road
Norton Shores, MI 49441

Dear Mrs. Hazekamp:

This letter is to advise you that the 05/26/2021 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8110(4) Licensee.	Ms. Hazekamp did not ensure that a licensing notebook was on the premises including all licensing inspections and special investigation reports and related corrective action plans.	Notebook will be easily available, and all staff will be aware of the location.	05/26/2021
R 400.8110(14) Licensee.	Ms. Hazekamp did not ensure that a no smoking and vaping sign was posting in a place visible to parent, staff and visitors.	Sign will be added to the parent board.	05/26/2021
400.8112(2) Comprehensive	Ms. Hazekamp did not ensure that a copy of a child care staff members	All required paper work will be placed in child care staff members files.	05/26/2021

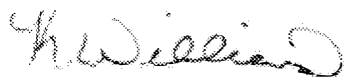
background check; fingerprinting	Consent and Disclosure form was maintained on file.		
R 400.8131(3) Professional development requirements.	Ms. Hazekamp did not ensure that a child care staff member completed the required training before caring for children.	CCSM will complete all required trainings before caring for children.	05/26/2021
R 400.8161(7) Emergency procedures	Ms. Hazekamp did not ensure that a written log indicting the date and time of fire and tornado drills were kept on file at the center.	Emergency drills will be logged.	05/26/2021
R 400.8164(3) Telephone service.	Ms. Hazekamp did not ensue that emergency numbers were posted conspicuously posted in a place visible to staff.	Emergency phone numbers will be posted.	05/26/2021

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (616) 356-0100.

Sincerely,



Kortney Williams, Licensing Consultant
 Bureau of Community and Health Systems
 2700 Baker St.
 P.O. Box 4290
 Muskegon Heights, MI 49444
 (231) 463-3177