



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

June 20, 2023

Autumn Hazekamp
Mona Shores Public Schools
121 Randall Rd
Muskegon, MI 49441

RE: License #: DC610018747
Mona Shores and Churchill Childcare
961 Porter Road
Norton Shores, MI 49441

Dear Mrs. Hazekamp:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink that reads "Sara Schalk".

Sara Schalk, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231)340-2730

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC610018747
Licensee Name:	Mona Shores Public Schools
Licensee Address:	121 Randall Rd Muskegon, MI 49441
Licensee Telephone #:	(231) 780-4748
Administrator/Licensee Designee:	Autumn Hazekamp, Designee
Name of Facility:	Mona Shores and Churchill Childcare
Facility Address:	961 Porter Road Norton Shores, MI 49441
Facility Telephone #:	(231) 780-6720
Capacity:	177
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 04/21/2023, the licensee designee requested the addition of eight classrooms as child use space, an increase in capacity, and the addition of an infant/toddler program.

III. Methodology

03/22/2023 Certificate of School Building Fire Safety Provisions

04/19/2023 Inspection Completed-Environmental Health: A Rating

04/21/2023 Modification Request Received

05/17/2023 Inspection Completed On-Site

06/20/2023 Inspection Completed On-Site

IV. Description of Findings and Conclusions

The terms of this license were previously modified on 10/03/2016.

The center is located in the Mona Shores Churchill Elementary School building. Churchill Elementary School is a public school for kindergarten through 5th grade.

The following rooms have been approved as child-use space and meet the 50 square feet per child requirement.

Newly Approved Space:

- Room #1 measures 29.3 ft. X 28 ft., for a total of 820.4 square feet. This allows for the requested capacity of 12 infants.
- Room #2 measures 30.5 ft. X 28 ft. for a total of 854 square ft. This allows for the requested capacity of 12 infants and toddlers.
- Room #9 measures 34 ft. X 27.9 ft., less a bathroom area of 8.5 ft X 6.1 ft, for a total of 896.7 sq. ft. This allows for the requested capacity of 12 toddlers.

The following rooms have been approved as child-use space and meet the 35 square feet per child requirement.

Newly Approved Space:

- Room #4 measures 34.8 ft. X 28 ft., less a bathroom area of 8.5 ft X 6.1 ft, for a total of 922.5 sq. ft. This allows for a capacity of 26 preschool age children.
- Room #5 measures 34.1 ft. X 27.5 ft., less a bathroom area of 8.5 ft X 6.1 ft, for a total of 885.9 sq. ft. This allows for a capacity of 25 preschool age children.
- Room #6 measures 40 ft. X 27.6 ft., less a bathroom area of 8.5 ft X 6.1 ft, for a total of 1052.1 sq. ft. This allows for a capacity of 30 school age children.
- Room #7 measures 39.5 ft. X 28 ft., less a bathroom area of 8.5 ft X 6.1 ft, for a total of 1054.1 sq. ft. This allows for a capacity of 30 school age children.
- Room #8 measures 39.9 ft. X 28 ft., less a bathroom area of 8.5 ft X 6.1 ft, for a total of 1065.3 sq. ft. This allows for a capacity of 30 school age children.

Previously Approved Space:

The following rooms are approved as additional child use space and are not used to determine the center's total capacity.

- The gymnasium measures 66 ft. X 90 ft., for a total of 5940 sq. ft. This allows for a maximum of 119 infants and toddlers or 170 preschool and school aged children.
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- The cafeteria measures 52 ft. X 54 ft., for a total of 2808 sq. ft. This allows for a maximum of 56 infants and toddlers or 80 preschool and school aged children.

For each licensed space, Ms. Hazekamp understands that ratio and group size are determined by the youngest child in the room.

The total space is sufficient for a capacity of 177 children from birth through 12 years of age.

The handwashing sinks and toilets available to children are as follows:

- The women's bathroom near the gym contains four handwashing sinks and six toilets.
- The men's bathroom near the gym contains four handwashing sinks, two toilets, and four urinals.

- The unisex bathroom near the gym contains one handwashing sink and one toilet.
- The girl's bathroom near the cafeteria contains three handwashing sinks and four toilets.
- The boy's bathroom near the cafeteria contains three handwashing sinks, two toilets and two urinals.
- Room #1 contains one handwashing sink.
- Room #2 contains one handwashing sink.
- Room #4 contains two handwashing sinks and one toilet.
- Room #5 contains two handwashing sinks and one toilet.
- Room #6 contains three handwashing sinks and one toilet.
- Room #7 contains three handwashing sinks and one toilet.
- Room #8 contains three handwashing sinks and one toilet.
- Room #9 contains two handwashing sinks and one toilet.

There are 32 handwashing sinks, 21 toilets and 6 urinals available to children. This is sufficient for the requested capacity of 177 children.

The center is furnished with a variety of developmentally appropriate equipment.

An Environmental Health Inspection with an "A" rating was completed on 04/19/2023. A certification of school building fire safety was signed on 03/22/2023. All of the newly added child use space was updated in 2021 and does not require a lead hazard inspection.

Terms:

This center is approved for a maximum capacity of 177 children, ages birth through 12 years of age.

The school age before and after school program operates September through June, Monday-Friday. Before school is from 7:00 A.M -8:30 A.M. and after school 2:00 P.M.- 6:00 P.M. on Mondays and 3:30 P.M. -6:00 P.M. Tuesday through Friday.

The summer program operates June through August, Monday-Friday from 7:00 A.M. -6:00 P.M.

During the school year, school-aged children are provided an afternoon snack daily. During summer programming, children receive breakfast, lunch, and a morning and afternoon snack.

Food is provided through a vendor contracted by Mona Shores Public Schools, so food service is not considered a component of this program. Transportation is provided by Mona Shores Public Schools and is not considered a component of this program.

V. Recommendation

I recommend the approval of Room #'s 1, 2, 4, 5, 6, 7, 8, and 9 as child use space, the increase of capacity to 177 children, and the addition of the infant/toddler program.

Sara Schalk

06/20/2023

Sara Schalk
Licensing Consultant

Date