



STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

GRETCHEN WHITMER
GOVERNOR

ORLENE HAWKS
DIRECTOR

April 24, 2023

Ellen Grimm
St James Lutheran Church
8945 Stebbins Rd
Montague, MI 49437

RE: License #: DC610018244
**Good Shepherd Preschool
St. James Church
8945 Stebbins Road
Montague, MI 49437**

Dear Ms. Grimm:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 04/19/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Amanda Wendell

Amanda Wendell, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC610018244
Licensee Name:	St James Lutheran Church
Licensee Address:	8945 Stebbins Rd Montague, MI 49437
Licensee Telephone #:	
Licensee/Designee:	Ellen Grimm, Designee
Name of Facility:	Good Shepherd Preschool
Facility Address:	St. James Church 8945 Stebbins Road Montague, MI 49437
Facility Telephone #:	(231) 894-8471
Original Issuance Date:	02/01/1989
Capacity:	24
Age Range:	Ages 2 years 6 months Thru 5 years 0 months
Program Components:	PRESCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/19/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 02/13/2023
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	23	10
No. of staff employed	2	2
No. of volunteers	3	3
No. of children present at time of inspection	11	
No. of staff present at time of inspection	2	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	11	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Two connected classrooms in the child care wing of the church

Approved Program Director: Ellen Grimm

Approved Central Administrator: none

Approved Variances: none

Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During the onsite inspection, I observed children arriving for the day and engage in choice time. One staff member was reading a story to a group of children and other children were engaged in imaginative play, art activities, and building with blocks. Following a clean-up period, the class came together for music time. Staff provided appropriate care and supervision of children and appeared bonded to them.

The facility is in compliance with all applicable rules and statutes.

During the exit conference, technical assistance/consultation was provided regarding the following:

- The snack menu is not posted in a place visible to parents. I requested that the menu be moved to the hall.
- I informed Ms. Bailey that the 2023 health and safety refresher course is now available to take.
- Ms. Grimm asked me to review Ms. Bailey's credentials in preparation for her to become the program director. Ms. Bailey requires the administrative credential or a variance.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Amanda Wendell

04/24/2023

Amanda Wendell
Licensing Consultant

Date