



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

May 12, 2022

Ellen Grimm
St James Lutheran Church
8945 Stebbins Rd
Montague, MI 49437

RE: License #: DC610018244
**Good Shepherd Preschool
St. James Church
8945 Stebbins Road
Montague, MI 49437**

Dear Ms. Grimm:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 05/10/2022. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the onsite inspection, I observed one section of preschool. I was present for the children's arrival and observed them participate in a variety of activities, including coloring pictures and using fine motor manipulatives. There were two child care staff members present with eight children and I witnessed positive interactions and caring relationships.

As a result of the inspection, I did not find any rule or law violations.

During the exit conference, technical assistance/consultation was provided regarding the following:

- I reminded Ms. Grimm that the 2022 Health and Safety refresher is available and must be completed prior to 11/01/2022.
- I reminded Ms. Grimm that center staff must not complete any information on the child information cards that is required to be completed by parents, and also that parents must initial and date at the bottom of the back page if any changes are made.
- I reminded Ms. Grimm that she must maintain dated daily attendance for all child care staff members.

- Ms. Grimm identified the issue that the MPSOR does not include the individual's name when printed. I suggested that she utilize the National Public Sex Offender Registry instead of Michigan's.

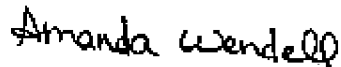
During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Amanda Wendell, Licensing Consultant
 Child Care Licensing Bureau
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 (231) 492-5410