



STATE OF MICHIGAN
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
 LANSING

GRETCHEN WHITMER
 GOVERNOR

ORLENE HAWKS
 DIRECTOR

March 2, 2023

Brenda Bradbury
 Northeast Michigan Community Service Agency
 2569 US 23 South
 Alpena, MI 49707

RE: License #: DC600268170
Hillman ECC
245 Third Street
Hillman, MI 49746

Dear Ms. Bradbury:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 02/21/2023, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (989) 590-0191.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Jeannie C. Ellis

Jeannie Ellis, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(989) 590-0191

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #: DC600268170

Licensee Name: Northeast Michigan Community Service Agency

Licensee Address: 2569 US 23 South
Alpena, MI 49707

Licensee Telephone #: (989) 358-4659

Licensee/Designee: Brenda Bradbury, Designee

Name of Facility: Hillman ECC

Facility Address: 245 Third Street
Hillman, MI 49746

Facility Telephone #: (989) 356-3474

Original Issuance Date: 08/30/2004

Capacity: 20

Age Range: Ages 2 years 6 months Thru 6 years

Program Components: GSRP
TRANSPORTATION
PRESCHOOL
HEAD START

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/21/2023
 Date of Environmental Health Inspection: N/A
 Date of Fire Safety Inspection: 11/18/2022
 Date of Lead Hazard Risk Assessment, if applicable:
 Date of Documentation of Playground Compliance, if applicable:

		No. of Records Reviewed	
No. of children enrolled in care	14	14	
No. of staff employed	6	6	
No. of volunteers	0	0	
No. of children present at time of inspection	12		
No. of staff present at time of inspection	3		
No. of volunteers present at time of inspection	0		
No. of children interviewed/observed	12		
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>	
	Program Director	<input checked="" type="checkbox"/>	
	Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: The approved child use space includes room 109, the gymnasium, and the library all located within the Hillman Elementary school building.
 Approved Program Director: Ms. Heather Faircloth is the approved program director.
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no.

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

The daily activity programming at the time of the inspection included, centers, gym, whole group story time, and lunch.

The facility is in compliance with all applicable rules and statutes.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

Jeannie C. Ellis

March 2, 2023

Jeannie Ellis
Licensing Consultant

Date