



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

August 3, 2022

Nicole VanDaele  
Monroe County Intermediate School District  
1101 S. Raisinville Rd  
Monroe, MI 48161

RE: License #: DC580399794  
2022D0197009  
RE: SI LOG #: **Dundee Head Start**  
**420 Ypsilanti**  
**Dundee, MI 48131**

Dear Ms. VanDaele:

This letter is to advise you that the 06/28/2022 corrective action plan you submitted, regarding each rule violation cited in the recently completed Special Investigation Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R400.8125(1)	On 2/23/22, CCSMs did not provide appropriate care and supervision when Child A and Child B went into the same restroom stall inside the classroom without CCSM knowledge of their exact whereabouts. Child A and Child B were found inside the staff together after a few minutes. Child A was fully clothed. Child B had removed all her	<ol style="list-style-type: none"> <li>1) All staff will receive and review the program's Active Supervision Policy.</li> <li>2) A child safety gate will be purchased and installed to prevent children from entering the restroom area without an adult. Children will be taught to request assistance to get into the restroom area.</li> <li>3) In consultation with Child A's family, a safety plan</li> </ol>	Entire plan completed by 4/21/22

	<p>clothes. The center has taken preventative measures to assure that this does not happen again.</p>	<p>will be developed in implemented for Child A which includes close proximity and eyesight of Child A at all times by an employee.</p> <ol style="list-style-type: none"> <li>4) Locks on bathroom stall have been taped to prevent them from being inaccessible.</li> <li>5) In consultation with the program families, the program implemented a safety body curriculum that was conducted by a licensed social worker.</li> <li>6) All staff were thoroughly informed by management of the incident and the seriousness of what occurred. All staff were reminded of their obligation to supervise students at all times. Staff acknowledged these supervision obligations.</li> </ol>	
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Sincerely,



Jenny L. Camburn Brundage, Licensing Consultant  
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