



STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

GRETCHEN WHITMER  
GOVERNOR

ORLENE HAWKS  
DIRECTOR

June 16, 2023

Debra McCain  
Mason Central Parent Group  
2400 Lakeside  
Erie, MI 48133

RE: License #: DC580389469  
Mason Central Elementary  
2400 Lakeside  
Erie, MI 48133

Dear Mrs. McCain:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 05/30/2023 I found five violations. The violations are listed below and explained in the attached report:

- R 400.8128            Staff; volunteer; tuberculosis.**
- R 400.8143(2)        Children's records.**
- R 400.8143(8)        Children's records.**
- R 400.8164(3)        Telephone service.**
- R 400.8330(10)      Food services and nutrition generally.**

Due to the violations, you must send us a corrective action plan by 06/30/2023 You can use our [corrective action plan](#) form or create your own.

If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. The corrective action plan must include the following:

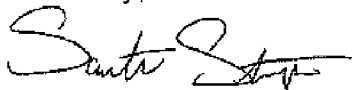
- How compliance with each rule will be achieved.
- Who is directly responsible for implementing the corrective action for each violation.
- Specific time frames for each violation as to when the correction will be completed or implemented.
- How continuing compliance will be maintained once compliance is achieved.
- The signature of the responsible party and a date.

<b>During calendar year 2022:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,



Samantha Struppa, Child Care Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30837  
Lansing, MI 48909  
Phone: 517.449.7845

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC580389469
<b>Licensee Name:</b>	Mason Central Parent Group
<b>Licensee Address:</b>	2400 Lakeside Erie, MI 48133
<b>Licensee Telephone #:</b>	(734) 848-9401
<b>Licensee/Designee:</b>	Debra McCain, Designee
<b>Name of Facility:</b>	Mason Central Elementary
<b>Facility Address:</b>	2400 Lakeside Erie, MI 48133
<b>Facility Telephone #:</b>	(734) 848-9401
<b>Original Issuance Date:</b>	11/09/2018
<b>Capacity:</b>	54
<b>Age Range:</b>	Ages 3 years 0 months Thru 12 years
<b>Program Components:</b>	PRESCHOOL SCHOOL AGE

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 05/30/2023  
 Date of Environmental Health Inspection: 07/31/2018  
 Date of Fire Safety Inspection: 06/07/2023  
 Date of Lead Hazard Risk Assessment, if applicable: 08/07/2019  
 Date of Documentation of Playground Compliance, if applicable: 10/01/2015

		No. of Records Reviewed
No. of children enrolled in care	12	10
No. of staff employed	2	2
No. of volunteers	0	0
No. of children present at time of inspection	10	
No. of staff present at time of inspection	1	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	10	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Mason Central Elementary is located in Mason Central Elementary School located in Erie Michigan. Mason Central Elementary is an active school building serving children grades kindergarten through 5th grade. The center utilizes the following rooms as approved child use space; Classroom 8, classroo 9, the library, the computer room, gymnasium, and the portable classroom as approved child use space.

The center offers part time before/after school programming Monday through Friday from 6:00 am until 5:30 pm through the school year. The morning session operates from 6:00 am until 7:55 am. The afternoon session operates from 3:30 pm until 5:30 pm. The center provides snacks for the children that consist of prepacked and fresh food items. Transportation is provided by the parents.

Approved Program Director: Debra McCain

Approved Central Administrator: Debra McCain

Approved Variances: None.

Key Indicator Inspection: No.

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records.

Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

During my onsite inspection I observed free play, snack time and outdoor play. Interactions between child care staff members and child care children were positive. A rule review was provided in regards to keeping files at the center, active supervision, three stepping multi purpose tables and CCBC.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

**R 400.8128                    Staff; volunteer; tuberculosis.**

A center shall keep on file at the center evidence to verify that each child care staff member and each volunteer who has contact with children at least 4 hours perweek for more than 2 consecutive weeks is free from communicable tuberculosis (TB). Verification of TB status is required within 1 year before employment or volunteering.

A child care staff member was missing verification of TB status.

**R 400.8143                    Children's records.**

(2) Child information cards must be reviewed and updated by parents at least annually and when the center becomes aware of changes.

10 out of 10 child information cards reviewed, were not updated annually for the 2023 renewal as required. The last update recorded was in 2021.

**R 400.8143                    Children's records.**

(8) Upon enrollment and annually thereafter, a center shall obtain and keep on file at the center a signed statement from a school-age child's parent confirming all of the following:

(a) The child is in good health with activity restrictions noted.

(b) The child's immunizations are up-to-date.

(c) The immunization record or appropriate waiver is on file with the child's school.

10 out of 10 child files reviewed were missing a signed statement of good health and information regarding immunizations from a school age child's parent.

**R 400.8164**

**Telephone service.**

(3) Emergency phone numbers, including 911, fire, police, and the poison control center, and the facility's physical address and 2 main cross streets, must be conspicuously posted in a place visible to staff.

There were no posted emergency phone numbers in a place visible to child care staff members.

**R 400.8330**

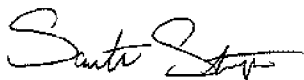
**Food services and nutrition generally.**

(10) Menus must be planned in advance, dated, and posted in a place visible to parents. Food substitutions must be noted on the menus the day the substitution occurs.

There were no snack menus posted in a place that would be visible to parents.

**IV. RECOMMENDATION**

Upon receipt of an acceptable corrective action plan, I recommend no change to the status of this center license.



06/16/2023

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Samantha Struppa  
Licensing Consultant

Date