



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

October 6, 2022

Karen Paoletti
Holy Ghost Lutheran Church
3589 Heiss Road
Monroe, MI 48161

RE: License #: DC580021565
Holy Ghost Lutheran Preschool
3563 Heiss Road
Monroe, MI 48161

Dear Ms Paoletti:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

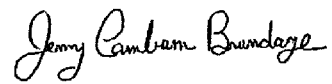
As a result of the renewal inspection on 9/14/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at 517-262-9717.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

A handwritten signature in cursive script that reads "Jenny Camburn Brundage".

Jenny L. Camburn Brundage, Licensing Consultant
Bureau of Community and Health Systems
611 W. Ottawa Street
P.O. Box 30664
Lansing, MI 48909
(517) 262-9717

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC580021565
Licensee Name:	Holy Ghost Lutheran Church
Licensee Address:	3589 Heiss Road Monroe, MI 48161
Licensee Telephone #:	(734) 242-0509
Licensee/Designee:	Karen Paoletti, Designee
Name of Facility:	Holy Ghost Lutheran Preschool
Facility Address:	3563 Heiss Road Monroe, MI 48161
Facility Telephone #:	(734) 242-0509
Original Issuance Date:	09/17/1991
Capacity:	21
Age Range:	Ages 2 years 6 months Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 09/14/2022
 Date of Environmental Health Inspection: 03/15/2022
 Date of Fire Safety Inspection: 04/11/2022
 Date of Lead Hazard Risk Assessment, if applicable: 9/20/2017
 Date of Documentation of Playground Compliance, if applicable: 6/12/2019

	No. of Records Reviewed	
No. of children enrolled in care	22	10
No. of staff employed	5	5
No. of volunteers	0	0
No. of children present at time of inspection	9	
No. of staff present at time of inspection	3	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	9	
Persons Interviewed:		
Licensee/Licensee Designee	☒	
Program Director	☐	
Caregiving staff	☒	

Approved Child Use Space:

The center is located inside an active school building which serves children in grades Kindergarten through 8th grade. The approved rooms include:

The Preschool Room measures 20 ft. x 37.5 ft. which equals 750 sq. ft. This accommodates 21 preschool age children.

The Latchkey Room measures 26 ft. x 28.5 ft. which equals 741 sq. ft. This accommodates 21 school age children.

The Gym/Cafeteria measures 64 ft. 48 ft. plus 20 ft. x 37.5 ft. This equals 3822 sq. ft and supports the center's licensed capacity.

Food is provided from a licensed off-site kitchen. The center does not participate transportation or swimming.

Approved Program Director: Pending approval
 Approved Central Administrator: Pending approval
 Approved Variances: None
 Key Indicator Inspection: No

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center's records, including staff records and children's records. Staff records include background checks and training information. Children's records include child information cards, physical examination dates, and immunizations.

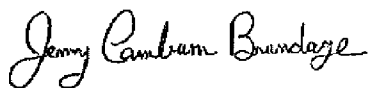
The facility is in compliance with all applicable rules and statutes.

I provided a rule review regarding:

- The center is in the process of updating the parent handbook. If the center chooses to use two handbooks (preschool and latchkey), both handbooks must contain all the required information.
- Required staff trainings and the use of MiRegistry.
- The center is updating their written emergency plans, including crisis management.

IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.



10/6/2022

Jenny L. Camburn Brundage
Licensing Consultant

Date