



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

September 7, 2023

Jody Wade
Lake City Area Schools
P. O. Box 900
Lake City, MI 49651

RE: License #: DC570396299
Lake City Area Schools
5534 W Davis Rd
Lake City, MI 49651

Dear Ms. Wade:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in cursive script that reads "Sharon VanOrd".

Sharon VanOrd, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(517) 242-5029

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC570396299
Licensee Name:	Lake City Area Schools
Licensee Address:	251 East Russell Street Lake City, MI 49651
Licensee Telephone #:	(231) 839-4333
Administrator/Licensee Designee:	Jody Wade, Designee
Name of Facility:	Lake City Area Schools
Facility Address:	5534 W Davis Rd Lake City, MI 49651
Facility Telephone #:	(231) 394-0002
Capacity:	60
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

On 08/18/2023 I received a modification request to remove room 410 and nearby bathrooms and to add room 215 and bathrooms nearby the room. Capacity will increase from 44 to 60.

III. Methodology

08/01/2023 Inspection onsite – measure classroom

08/18/2023 Document received – modification request

IV. Description of Findings and Conclusions

The terms of the original license has been modified on 06/10/2019 and 09/06/2023.

A. Description of Facility

The center is located in the Lake City Elementary School building on Davis Street in Lake City.

The following rooms have been approved and meets the 35 square feet per child requirement:

- **The cafeteria** measures 56 ft. X 80 ft., providing a total of 4, 480 sq. feet. This will accommodate the center capacity of 60 preschool and school-age children. Ms. Wade understands that the room must contain materials as described above for enough children using the room at any one time not to exceed the capacity of the room. The total center capacity is 60 preschool and school-age children. Ms. Wade understands that maximum group size must be followed at all times.

- **The Gym** measures 70 ft. X 105 ft., providing a total of 7,350 sq. ft. This space will accommodate the center capacity of 60 preschool and school-age children. Ms. Wade understands that the room must contain materials as described above for enough children using the room at any one time not to exceed the capacity of the room. Ms. Wade understands that maximum group size must be followed at all times.

- **Room 219 (Computer Lab)** measures 28 ft. X 28 ft., providing a total of 784 sq. ft. This will accommodate the capacity of 22 preschool and school-age children. Ms. Wade understands that the room must contain materials as described above for enough children using the room at any one time not to exceed the capacity of the room.

- **The Library** measures 28 ft. X 50 ft. for a total of 1,400 sq. ft. This will accommodate the capacity of 40 preschool and school-age children. Ms. Wade understands that the room must contain materials as described above for enough

children using the room at any one time not to exceed the capacity of the room. Ms. Wade understands that maximum group size must be followed at all times.

• **Room 215 (Opportunity room)** measures 22 ft. X 28 ft., providing a total of 616 sq. ft. This will accommodate the capacity of 17 preschool and school-age children. Ms. Wade understands that the room must contain materials as described above for enough children using the room at any one time not to exceed the capacity of the room.

Equipment: A cart system that contains materials and required postings will travel with children at all times excluding outside time. Ms. Wade understands that there must be enough materials on the carts to accommodate the number of children in each of the above rooms at any one time, not to exceed the room capacity. The use of a cart system allows this center to be furnished with an adequate variety of developmentally appropriate toys, games, and equipment for 60 preschool and school-age children.

Number of sinks and toilets: In the Girl's Hallway bathroom near Room 215 there are two handwashing sinks and three toilets. In the Boy's Hallway bathroom near Room 215 there are two handwashing sinks, one toilet, and two urinals. In the Girl's Main Hall Bathroom there are two handwashing sinks and three toilets. In the Boy's Main Hall Bathroom there are two handwashing sinks, one toilet, and two urinals. There is a total of eight handwashing sinks, eight toilets, and four urinals available to children which supports the center capacity of 60 children.

Outdoor play area - location, fenced or not, water hazards: The fully fenced outdoor playground area is adjacent to the school building. There are no water or other hazards on the property. Note: The playground equipment is not approved for use by the preschool age children at this time.

Documentation if a lead hazard risk assessment was required and the results: The facility was constructed originally in 1998; therefore, a lead hazard risk assessment is not required.

Documentation of playground safety: The center provides a statement in the handbook notifying parents that the center playground is not inspected for Child Care Licensing purposes: therefore, the playground is not approved for preschool children.

B. Program Description

The program is available to children that attend Lake City Area Schools Preschool Program (DC570372601) at 251 E. Russell St. Lake City and children attending Lake City Area Schools Elementary School at 5534 W. Davis St. Lake City. The program will operate during the school year only. The before-school session will serve school-age children only from 6:30 am - 7:15 am. At 7:15 am, the children will

be released to public school staff in the cafeteria. The after-school session will serve both preschool and school-age children. The preschool children will be bussed from Lake City Area Schools Center (DC570372601) located on E. Russell St. upon the end of their school day to this center, Lake City Area Schools (DC570396299) located on W. Davis St. The preschool age children will be escorted to the bus by Lake City Area Schools, E. Russell St. staff and met upon exiting the bus by staff from either center then escorted to the after-school program within the elementary school building. The after-school session runs from 2:45 pm - 6:00 pm. The summer program will serve both preschool and school-age children. Ages of children served: The program will serve children ages 4 years - 12 years.

Proposed days and hours of operation: The center will operate Monday-Friday during the school year from 6:30 am - 7:15 am and again from 2:45 pm - 6:00pm. The center will not operate when there is a half day of school or when Lake City Area Schools are not in session. The summer program will operate Monday-Friday from 7:00 am to 6:00 pm, Monday through Friday.

Full or part time (AM or PM sessions or both): The center will operate part-time from 6:30 am - 7:15 am and from 2:45 pm - 6:00 pm.

Other program components - transportation, swimming, food service: There are no other program components. A daily snack will be served. The food will be prepared at the center through a vendor employed by the school. Transportation is provided by the Lake City Area Schools; therefore, this is not considered a transportation component for child care licensing. Food service will be provided for the summer program. Food will be prepared and delivered by Chartwells food service program. The center will provide breakfast, lunch, and two snacks.

Name of program director: Kimberly Arnold is the approved program director.

Is there a central administrator that meets the administrative requirement?
Jody Wade is the central administrator.

Explanation of variance(s), if any: There are no variances.

C. Rule/Statutory Violations: This facility is determined to be in substantial compliance with applicable licensing statutes and rules.

V. Recommendation

I approve removing room 410 and nearby bathrooms and adding room 215 and bathrooms nearby room 215. Capacity will increase from 44 to 60.

Sharon VanOrd

09/07/2023

Sharon VanOrd
Licensing Consultant

Date