



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MARLON I. BROWN, DPA
ACTING DIRECTOR

August 31, 2023

Jody Wade
Lake City Area Schools
P. O. Box 900
Lake City, MI 49651

RE: License #: DC570372441

RE: SI LOG #: **Lake City Area Schools
251 East Russell Street
Lake City, MI 49651**

Dear Ms. Wade:

This letter is to advise you that the 08/23/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Interim Inspection Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(b)	Ms. Wade did not ensure one staff member had a completed and signed consent and disclosure form on file.	Will ensure there is a signed consent and disclosure and will check each file yearly.	07/06/2023
R 400.8131(12)	Ms. Wade did not ensure four staff members completed health and safety refresher for 2022. In addition, one staff member did not complete the health and safety refresher for 2020 and 2021.	Will ensure required training has been completed with a yearly file review.	08/23/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in cursive script that reads "Sharon VanOrd".

Sharon VanOrd, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(517) 242-5029