



GRETCHEN WHITMER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

ORLENE HAWKS  
DIRECTOR

December 7, 2022

Ciera Rill  
Learning Tree Cooperative Preschool  
405 N Saginaw  
Midland, MI 48640

RE: License #: DC560408645  
**Learning Tree Cooperative Preschool**  
**405 N. Saginaw Rd**  
**Midland, MI 48640**

Dear Mrs. Rill:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

*Tania Allard*

Tania Allard, Licensing Consultant  
Child Care Licensing Bureau/LARA  
611 W. Ottawa St.  
Lansing, MI 48909  
Cell Phone: 231-340-2138

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF COMMUNITY AND HEALTH SYSTEMS  
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC560408645
<b>Licensee Name:</b>	Learning Tree Cooperative Preschool
<b>Licensee Address:</b>	405 N Saginaw Midland, MI 48640
<b>Licensee Telephone #:</b>	(989) 835-4003
<b>Administrator/Licensee Designee:</b>	Ciera Rill, Designee
<b>Name of Facility:</b>	Learning Tree Cooperative Preschool
<b>Facility Address:</b>	405 N. Saginaw Rd Midland, MI 48640
<b>Facility Telephone #:</b>	(989) 631-2260
<b>Capacity:</b>	48
<b>Program Type:</b>	CHILD CARE CENTER

## II. Purpose of Addendum

Modification request to remeasure and increase capacity was received 11/23/2022. Onsite inspection on 11/29/2022 supports the addition of two children total, or one child for the Early Explorers room and one child in the Pre-K room. The capacity is changing from 46 to 48.

## III. Methodology

11-23-2022 Received email from program director requesting re-measurement for capacity based on moving equipment out of the rooms.

11-29-2022 Onsite Inspection

11-30-2022 Received modification request from program director to increase capacity.

11-30-2022 Modification

12-07-2022 Modification request to re-measure and increase capacity was received 11/23/2022. Onsite inspection on 11/29/2022 supports the addition of two children. The capacity is changing from 46 to 48.

12-07-2022 Contact – Telephone call made. Spoke to program director to confirm all information.

## IV. Description of Findings and Conclusions

**A. Description of Facility:** The Learning Tree Cooperative Preschool is located on North Saginaw Road between West St. Andrews and Hillcrest. It is in the lower level of St. John's Episcopal Church. It is comprised of five rooms.

**Approved space (room numbers, sizes, capacity and ages of children for which each room/well-defined space is approved, etc.):**

The Foyer is used primarily for gross motor activities. It is 29' x 25', providing a total of 725 square feet. This accommodates a capacity of 20 children, age 2-1/2 years and older. This room was not used when determining total capacity.

Preschool Room 1 - The Choice room being used as a preschool room is 48' x 17', providing a total of 816 square feet. This accommodates a capacity of 23 children, age 2-1/2 years and older. There is no change from the original licensing study for this room.

Preschool Room 2 – The Early Explorers room being used as a preschool room is 24' x 16', providing a total of 384 square feet. Upon request this area was re-measured to include a stage area consisting of carpeted risers. This area is oddly shaped and was measured at (12' X 3') + (10' X 2') + (2' X 2') for an additional 60 square feet. This provides a total of 444 square feet which accommodates a

capacity of 12 children age 2 ½ years and older or 8 infants. This is an increase in capacity by 1.

The PreK Discovery Room across the hall from the Early Explorer's room was remeasured and the total square footage totals 456. This area was remeasured to include the basic room (24' x 16'=384, a stage area consisting of carpeted risers ((12' X 3') + (10' X 2') + (2' X 2') = 60). This is the second of two stage areas at the center. There was additional floor space from a shelf area (12' x 1'=12') totaling 12 square feet. This provides for 384'+ 60'+12'=456 total square feet. This accommodates a capacity of 13 children age 2-1/2 years and older. This is an increase in capacity of 1

The Cafeteria is 34' x 17', providing a total of 578 square feet. This accommodates a capacity of 17 children age 2-1/2 years and older. This room was not used when determining total capacity.

The Program Director understands the need to remain in compliance with ratio based on the age of the youngest child in the room.

**Equipment:** There is a variety and an ample amount of equipment for the age range of 2.5 years to 5 years and for the capacity of 48 children.

**Number of sinks and toilets:** There are six handwashing sinks, four toilets and one urinal. There is also one sink used for food preparation. This supports the center's capacity increasing by one for a total of 47 children.

**Outdoor play area - location, fenced or not, water hazards:** The outdoor play area is completely fenced in and is behind the church. There are no water hazards on the premises. There is a wooden train, outdoor kitchen unit, playhouse, sandbox, art tables, a play structure and pod steppers.

**Documentation if a lead hazard risk assessment was required and the results:** The lead risk assessment was completed on 05/13/2021. There were no lead hazards found.

**Documentation of playground safety:** A playground inspection was completed on 05/25/2021 and it was determined that all of the outdoor equipment is approved for children ages 2-5 years.

**B. Program Description:** The Learning Tree Cooperative Preschool will provide a developmentally appropriate program under the direction of qualified teachers assisted by cooperating parents. They seek to help a child grow socially, emotionally, physically and intellectually in a fun learning environment through play, exposure to literacy, math, science and socialization skills.

**Ages of children served:** Ages served are 2.5 years to 5 years.

**Proposed days and hours of operation:** Proposed days of operation are Monday through Thursday. Proposed hours of operation are 9:00am-12:30pm. Full or part time (AM or PM sessions or both): Part time morning sessions are offered.

**Other program components - transportation, swimming, food service:** There is a food service component, when snack will be served. An environmental health inspection was completed on 06/25/2021 and the facility was found to be in substantial compliance with applicable rules.

**Name of program director and under what rules the program director is qualified:** The program director is Cierra Rill. Mrs. Rill is qualified under rule 400.8113 (7)(e) and (9).

**4 Is there a central administrator that meets the administrative requirement?**  
There is no central administrator.

**Explanation of variance(s), if any:** There are no variances.

**C. Rule/Statutory Violations:** There are no rule violations.

**V. Recommendation**

I recommend a change in capacity at this child care center to increase from 46 to 48.

*Tania Allard*

12/27/2022

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Tania Allard  
Licensing Consultant

Date