



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 14, 2023

Rebecca Idzikowski
Clare-Gladwin RESD
4041 E. Mannsiding Rd.
Clare, MI 48617

RE: License #: DC560389524
Coleman Elementary School
1010 East Washington St.
Coleman, MI 48618

Dear Ms. Idzikowski:

This letter is a follow-up to the Department's findings regarding the interim inspection conducted at your center on 04/12/2023. The purpose of this inspection was to determine compliance with applicable licensing statutes and administrative rules for Child Care Centers.

During the onsite inspection I observed children transition into the program. I observed hand washing and outdoor play. Children were having a snack and doing quiet activities including making a group craft. Records were readily available and organized.

The violations that were found are:

R 400.8112 Comprehensive background check; fingerprinting.

- (2) An applicant or licensee shall do all of the following:
 - (b) Maintain a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

One of five child care staff members did not have maintained in her employee file a copy of the completed and signed form or forms for each individual entered into the child care background check system under the license.

R 400.8161 Emergency procedures.

- (2) The written procedures must include all of the following:
 (f) A plan for how each child with special needs will be accommodated during each type of emergency.

The emergency procedures did not contain a written plan for how each child with special needs will be accommodated during each type of emergency.

R 400.8161 Emergency procedures.

- (2) The written procedures must include all of the following:
 (h) A plan for how children with chronic medical conditions will be accommodated during each type of emergency.

The emergency procedures did not contain a written plan for how each child with chronic medical conditions will be accommodated during each type of emergency.

R 400.8161 Emergency procedures.

- (5) A fire drill program, consisting of at least 1 fire drill quarterly, must be established and implemented.

No fire drill was done in the third quarter of 2022.

On 04/12/2023, you gave us an acceptable written corrective action plan.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	1
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

You can find a copy of this inspection letter and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when inspection letters are completed can be found under [Overview of Licensing Reports](#).

Please contact me with any questions. In the event that I am not available, and you need to speak to someone immediately, please contact the local office at 517-284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Tania Allard

Tania Allard, Licensing Consultant
Child Care Licensing Bureau/LARA
611 W. Ottawa St.
P.O. Box 30664
Lansing, MI 48909
Cell Phone: (231) 340-2138