



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 28, 2022

Tangelyn Oswald
West Midland Family Center
4011 W Isabella Road
Shepherd, MI 48883

RE: License #: DC560018366
West Midland Family Center
4011 W Isabella Road
Shepherd, MI 48883

Dear Mrs. Oswald:

Attached is the Addendum to the Original Licensing Study Report for the above referenced facility.

Please review the enclosed documentation for accuracy and contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report must be filed in your licensing notebook.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael W. Skonieczny".

Michael Skonieczny, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa
PO Box 30664
Lansing, MI 48909
(989) 289-8572

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF COMMUNITY AND HEALTH SYSTEMS
ADDENDUM TO ORIGINAL LICENSING STUDY REPORT**

I. IDENTIFYING INFORMATION

License #:	DC560018366
Licensee Name:	West Midland Family Center
Licensee Address:	4011 W Isabella Road Shepherd, MI 48883
Licensee Telephone #:	(989) 832-3256
Administrator/Licensee Designee:	Tangelyn Oswald, Designee
Name of Facility:	West Midland Family Center
Facility Address:	4011 W Isabella Road Shepherd, MI 48883
Facility Telephone #:	(989) 832-3256
Capacity:	250
Program Type:	CHILD CARE CENTER

II. Purpose of Addendum

Former Licensee Designee Trixie Onstott requested a modification of the license due to rooms in the facility being renumbered and the age ranges of some of the rooms being changed. No new spaces were approved as a part of this modification.

III. Methodology

05/17/2022 – Modification request received

05/17/2022 – Inspection Completed onsite

IV. Description of Findings and Conclusions

The terms of the original license have been modified on 10/21/1998, 4/23/2001, 9/4/2001, 4/26/2004, 6/17/2004, 7/17/2006, 11/28/2012, 7/9/2019, and 6/23/2022.

West Midland Family Center is located on W. Isabella Road. Two wings of the building are dedicated to child care.

It has been requested that an addendum be completed so that the age ranges of each approved room be updated. The rooms have been renumbered since the last addendum and the approved spaces need to be identified by their new room numbers. No new spaces were approved as a part of this modification.

Description of the Facility Approved space (room numbers, sizes, capacity, and ages of children for which each room/well-defined space is approved, etc.)

The child care wing includes the following rooms:

Room 203 (24-36 months) – This room will be used for children ages 2-3 years old. The room measures (18ft X 24ft) + (24ft X 14ft) + (6ft X 6 ft) totaling 804 square feet. This space is approved for 16 children under the age of 30 months but the maximum group size for this age is 12 so this room will be utilized by no more than 12 children. There is a self-contained toilet and handwashing sink available in this room.

Room 204 (Birth -24 months overflow) – This room will be used for children ages birth through 24 months. It will not be used regularly, but rather for overflow on days with higher numbers of children in order to keep group sizes small. The room measures 14ft X 18ft totaling 252 square feet. This space is approved for 5 children ages birth through 24 months. There is a self-contained toilet and handwashing sink available in this room.

Room 205 (12-24 months) – This room will be used for children 12 months through 24 months. The room measures 19 ft X 30 ft totaling 570 square feet. This space is approved for 11 children ages 12 month through 24 months. There is a hand washing sink and a food prep sink in this classroom.

Room 207 (Birth through 12 months) - This room will be used for children birth through 12 months. The room measures 19 ft X 30 ft totaling 570 square feet. This space is approved for 11 children ages birth through 12 months. There is a hand washing sink and a food prep sink in this classroom.

Room 210 (Birth-24 months Overflow) - This room will be used for children ages birth through 24 months. It will not be used regularly, but rather for overflow on days with higher numbers of children in order to keep group sizes small. The room measures 18ft X 20ft totaling 360 square feet. This space is approved for 7 children ages birth through 24 months. There is a self-contained toilet and handwashing sink available in this room.

The preschool/school age wing includes the following rooms:

Room 102 (School Age - 3rd-6th grade) – This room will be used for school age children and measures (34ft X 34ft) + (16ft X 3ft) + (7ft X 3ft) totaling 1,225 square feet. This space is approved for 35 school age children. There is one handwashing sink present in this room. Children will use the group restrooms down the hall.

Room 109 (School Age – Kindergarden-2nd Grade) – This room will be used for school age children and measures (10ft X 16ft) + (12 ft X 26ft) + 24ft X 18ft) + (11ft X 20ft) totaling 1,284 square feet. This space is approved for 36 school age children. There is a handwashing sink in the classroom and access to a toilet and two handwashing sinks. Children in this room also have access to the group restrooms in the hallway.

Room 112 (Preschool – 3-year-olds) – This room will be used a preschool classroom for 3-year-olds. It measures 47ft X 28ft totaling 1,316 square feet which is appropriate for 37 preschool aged children. Given that the maximum group size for this age group is 30, this room is approved for 30 preschool aged children. This classroom has 1 hand washing sink, 1 food prep sink, and has access to a restroom with 1 toilet and 2 handwashing sinks.

Room 114 (Preschool – 3-year-olds) - This room will be used a preschool classroom for 3-year-olds. It measures 47ft X 28ft totaling 1,316 square feet which is appropriate for 37 preschool aged children. Given that the maximum group size for this age group is 30, this room is approved for 30 preschool aged children. This classroom has 1 hand washing sink, 1 food prep sink, and has access to 2 restrooms, each containing 1 toilet and 2 handwashing sinks.

Room 115 (Child care ages 3-5) - This room will be used a child care room for preschool aged children. It measures 47ft X 28ft totaling 1,316 square feet which is appropriate for 37 preschool aged children. Given that the maximum group size for this age group is 30, this room is approved for 30 preschool aged children. This

classroom has 1 hand washing sink, 1 food prep sink, and has access to a restroom with 1 toilet and 2 handwashing sinks.

Room 116 (GSRP – 4-year-olds) - This room will be used a Great Start to Readiness preschool classroom for 4-year-olds. It measures 47ft X 28ft totaling 1,316 square feet which is appropriate for 37 preschool aged children. Given that the maximum group size for this age group is 36, this room is approved for 36 preschool aged children. This classroom has 1 hand washing sink, 1 food prep sink, and has access to a restroom with 1 toilet and 2 handwashing sinks.

Room 121 (GSRP – 4-year-olds) - This room will be used a Great Start to Readiness preschool classroom for 4-year-olds. It measures 47ft X 28ft totaling 1,316 square feet which is appropriate for 37 preschool aged children. Given that the maximum group size for this age group is 36, this room is approved for 36 preschool aged children. This classroom has 1 hand washing sink, 1 food prep sink, and has access to a restroom with 1 toilet and 2 handwashing sinks.

Room 104 (Gym A) – This room will be used for gross motor play and other large group functions. The room measures 4,902 square feet which is adequate for 140 children ages 30 months and older. The room can be divided into several distinct areas each having a max group size of 36 children per space. It is understood that staffing ratios will be maintained in each distinct area. This room will not be used to determine capacity.

Room 106 (Gym B) - This room will be used for gross motor play and other large group functions. The room measures 6,336 square feet which is adequate for 181 children ages 30 months and older. The room can be divided into several distinct areas each having a max group size of 36 children per space. It is understood that staffing ratios will be maintained in each distinct area. This room will not be used to determine capacity.

Room 119 (Multi-purpose) – This room will be used a multipurpose room for children ages 3 and older. It measures 44ft X 24ft totaling 1,056 square feet which is appropriate for 30 preschool or school aged children. This classroom has access to a restroom with 1 toilet and 2 handwashing sinks. This room will not be used to determine capacity.

Equipment: West Midland Family Center has more than an adequate collection of age-appropriate furniture, toys, and equipment in each classroom for the approved total capacity of 250 children.

Number of sinks and toilets: There are two group restrooms off the main hallway in the preschool/school aged wing adjacent to Room 109. The girls' restroom has 2 toilets and 2 sinks. The boys' restroom has 1 urinal, 1 toilet and 2 sinks. There is a second set of group restrooms off of the main lobby. The men's room has 3

urinals, 2 toilets and 3 hand washing sinks. The women's restroom has 5 toilets and 3 sinks. There are handwashing sinks in the following classrooms: 102 (x1), 109 (x3), 112 (x3), 114 (x5), 115 (x3), 116 (x3), 119 (x2), 121 (x3), 203 (x1), 204 (x1), 205 (x2), 207 (x2), and 210 (x1) totaling 30 hand washing sinks. There are food prep sinks in the following rooms: 112, 114, 116, and 121. There are toilets in the following classrooms: 109, 112, 114 (x2), 115, 116, 119, 121, 203, 204, and 210. Overall there are 25 toilets 40 hand washing sinks and 4 food prep sinks. This is sufficient for the requested capacity of 250 children

Documentation if a lead assessment was required and the results: This building was built after 1978 and thus no lead assessment is necessary

Documentation of playground safety: West Midland Family center children use us multiple fenced in playgrounds surrounding the facility. A natural playground is found outside of the preschool wing. There is a more traditional fenced in playground near the child care wing. Playground equipment was inspected by a certified playground inspector on 7/7/2022. Approved equipment includes several climbers and numerous other pieces of equipment. There are no water hazards in the vicinity.

A. Program Description

Ages of children served: Children from birth through age 12 will be accepted into care.

Proposed days and hours of operation: The program will operate Monday through Friday from 6:30 am until 6:30 pm.

Full or part time (AM or PM sessions or both): West Midland Family Center has both half day and full day programming

Other program components: Children attending West Midland Family Center programs will eat lunches provided by West Midland Family Center in their licensed kitchen. Transportation, and swimming are also offered.

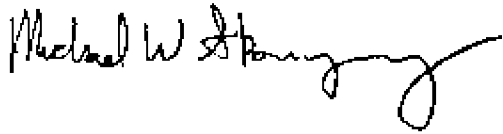
Name of program director and under what rules the program director is qualified: Tangelyn Oswald, the current program director, was qualified under R 400.8113(7)(a) and (9) of the current licensing rules.

Is there a central administrator that meets the administrative requirement?
There is no central administrator.

Explanation of variance(s), if any: There are no variances.

V. Recommendation

I recommend the change in use of the classroom spaces.



07/28/2022

Michael Skonieczny
Licensing Consultant

Date