



STATE OF MICHIGAN  
 DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
 LANSING

GRETCHEN WHITMER  
 GOVERNOR

ORLENE HAWKS  
 DIRECTOR

May 26, 2022

Sarah Cooper  
 Ludington Area Schools  
 809 E Tinkham Ave  
 Ludington, MI 49431

RE: License #: DC530409274  
**Ludington Area Schools Preschool**  
**5771 W. Bryant**  
**Ludington, MI 49431**

Dear Ms. Cooper:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

As a result of the renewal inspection on 05/19/2022, I did not find any rule or law violations. You will receive your regular license in the mail.

<b>During calendar year 2021:</b>	<b>Total</b>
Number of serious injuries that occurred in facility.	<b>0</b>
Number of deaths that occurred in the facility.	<b>0</b>
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	<b>0</b>

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730. Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

*Amanda Wendell*

Amanda Wendell, Licensing Consultant  
Child Care Licensing Bureau  
611 W. Ottawa Street  
P.O. Box 30664  
Lansing, MI 48909  
(231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
CHILD CARE LICENSING BUREAU  
RENEWAL INSPECTION REPORT**

**I. IDENTIFYING INFORMATION**

<b>License #:</b>	DC530409274
<b>Licensee Name:</b>	Ludington Area Schools
<b>Licensee Address:</b>	809 E Tinkham Ave Ludington, MI 49431
<b>Licensee Telephone #:</b>	
<b>Licensee/Designee:</b>	Sarah Cooper, Designee
<b>Name of Facility:</b>	Ludington Area Schools Preschool
<b>Facility Address:</b>	5771 W. Bryant Ludington, MI 49431
<b>Facility Telephone #:</b>	(231) 845-3850
<b>Original Issuance Date:</b>	12/22/2021
<b>Capacity:</b>	75
<b>Age Range:</b>	Ages 2 years 6 months Thru 5 years 0 months
<b>Program Components:</b>	GSRP PRESCHOOL

**II. METHODS OF INSPECTION**

Date of On-Site Inspection(s): 05/19/2022  
 Date of Environmental Health Inspection: N/A  
 Date of Fire Safety Inspection: 11/17/2021  
 Date of Lead Hazard Risk Assessment, if applicable: N/A  
 Date of Documentation of Playground Compliance, if applicable: 11/17/2021

		No. of Records Reviewed
No. of children enrolled in care	66	12
No. of staff employed	15	5
No. of volunteers	0	0
No. of children present at time of inspection	53	
No. of staff present at time of inspection	10	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	53	
Persons Interviewed:		
Licensee/Licensee Designee	<input checked="" type="checkbox"/>	
Program Director	<input checked="" type="checkbox"/>	
Caregiving staff	<input checked="" type="checkbox"/>	

Approved Child Use Space: Rooms 1, 3, 5, 7, 10, and the Extended Learning Area in the preschool wing of Ludington Elementary School  
 Approved Program Director: Sarah Cooper and Melissa Carrier  
 Approved Central Administrator: None  
 Approved Variances: none  
 Key Indicator Inspection: no

**III. DESCRIPTION OF FINDINGS & CONCLUSIONS**

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the onsite inspection, I observed four sections of preschool. Children were engaged in choice time, centers, movement, and a sounds and letters learning activity. I also observed hand washing. During all activities, child care staff members were engaging with children. Appropriate care and supervision was provided.

The facility is in compliance with all applicable rules and statutes.

During the exit conference, technical assistance/consultation was provided regarding the following:

- The kitchen staff was noting days that had menu substitutions, but not the substitutions. She updated the menus and will continue to note substitutions.
- Classroom 1 and the Extended Learning Area do not have emergency procedures posted. I informed Ms. Cooper that rooms must have emergency procedures when being used by children.
- A small number of lunch boxes were not labeled with the child's name. Ms. Cooper will ensure that all lunch boxes are labeled properly.
- One child's physical form was not on file. He was a recent enrollment, and the center will obtain his form as soon as possible.
- I reminded Ms. Cooper that the 2022 Health and Safety refresher is available and must be completed prior to 11/01/2022 for required staff.
- I reminded Ms. Cooper that the center's CCBC account and the staffing plan must match.

#### IV. RECOMMENDATION

I recommend issuance of a regular license to this child care center.

*Amanda Wendell*

05/26/2022

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Amanda Wendell  
Licensing Consultant

Date