



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

February 8, 2023

Leta Bowman
Leta's Educational Childcare LLC
1260 N. Jebavy Dr.
Ludington, MI 49431

RE: License #: DC530392431
Leta's Educational Childcare
900 N. Washington
Ludington, MI 49431

Dear Ms. Bowman:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 02/07/2023, I found 3 violations listed below and explained in the attached report:

- R 400.8122 (5)(g) Lead caregiver; qualifications; responsibilities.
- R 400.8176 (11) Sleeping equipment.
- R 400.8340 (2)(a) Food services and nutrition; provided by parents.

Due to the violations, you must send us a corrective action plan by 02/28/2023. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. **The corrective action plan must include the following:**

- **How compliance with each rule will be achieved.**
- **Who is directly responsible for implementing the corrective action for each violation.**
- **Specific time frames for each violation as to when the correction will be completed or implemented.**
- **How continuing compliance will be maintained once compliance is achieved.**

- The signature of the responsible party and a date.

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2022:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Amanda Wendell

Amanda Wendell, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC530392431
Licensee Name:	Leta's Educational Childcare LLC
Licensee Address:	1260 N. Jebavy Dr. Ludington, MI 49431
Licensee Telephone #:	(231) 852-0055
Licensee/Designee:	Leta Bowman, Designee
Name of Facility:	Leta's Educational Childcare
Facility Address:	900 N. Washington Ludington, MI 49431
Facility Telephone #:	(231) 425-9191
Original Issuance Date:	08/31/2018
Capacity:	30
Age Range:	Ages Birth Thru 12 years
Program Components:	PRESCHOOL SCHOOL AGE INFANT/TODDLER FOOD SERVICE BEFORE/AFTER SCHOOL

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 02/07/2023
 Date of Environmental Health Inspection: 01/11/2023
 Date of Fire Safety Inspection: 05/22/2020
 Date of Lead Hazard Risk Assessment, if applicable: N/A
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	45	10
No. of staff employed	10	5
No. of volunteers	0	0
No. of children present at time of inspection	29	
No. of staff present at time of inspection	7	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	29	
Persons Interviewed:	Licensee/Licensee Designee	<input checked="" type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Bambi Room (infant), Thumper Room (toddler), Fox Den (preschool/school-age), Lobby, Office
 Approved Program Director: Leta Bowman
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

During the onsite inspection, I observed one section of infant care, one section of toddler care, and one preschool room. The infants were in jumpers and playing on the floor. Their caregiver was sitting on the floor playing with them. In the toddler room, I observed children transitioning in from outdoors, eating lunch, engaging in free play, and transitioning to rest time. In the preschool room, I observed free play, clean up, lunch, and transitioning to rest time. I also observed a diaper change and

hand washing after toileting and diapering, and before eating. Staff interactions with children were positive and appropriate care and supervision was provided.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8122 Lead caregiver; qualifications; responsibilities.

(5) Lead caregivers shall meet 1 of the following qualifications shown in Table 3:

Education	Coursework in Early Childhood Education, Child development, or a Child-Related Field.	Hours of Experience
g) High school diploma or GED with ->	6 semester hours, 9 CEUs, or a combination to equal 90 clock hours ->	3,840 hours

Ms. Bowman did not ensure that all her lead caregivers have at least the minimum requirements for the position. One lead caregiver does not qualify and has been working in this position for over a year.

R 400.8176 Sleeping equipment.

(11) A crib or porta-crib must have a firm, tight-fitting waterproof mattress.

Ms. Bowman did not ensure that her porta-cribs have firm, tight-fitting waterproof mattresses. The porta-cribs in the toddler room do not have firm or waterproof mattresses, and they are too large to lie flat in the bed.

R 400.8340 Food services and nutrition; provided by parents.

(2) Breast milk, formula, milk, or other beverages provided in a same-day supply must be furnished daily in either of the following:

(a) Clean, sanitary, ready-to-feed bottles or beverage containers.

Ms. Bowman did not ensure that parents provide formula in clean, sanitary, ready-to-feed bottles or containers. Parents provide powdered formula, which is prepared by staff onsite.

During the exit conference, technical assistance/consultation was provided regarding the following:

- In reviewing attendance, there were some days where the center was over capacity for a short period of time after school. I reminded Ms. Bowman that there are to be no more than 30 children in care at any one time and there is to be no overlap, no matter how short a period.
- Ms. Bowman had a fire inspection completed in February 2020 but if she waits until her next renewal, she will have gone more than four years. Ms. Bowman will schedule a fire safety inspection immediately.
- I reminded Ms. Bowman that staff are to sign in and out when arriving and leaving the center and are not to prefill their departure times.
- The center's recall list was outdated. I provided Ms. Bowman with an updated copy and reminded her how to find it in the future.
- Ms. Bowman's current practice is to post the daily menu the morning of. I reminded her that parents must be informed of the menu in advance. She then posted her monthly menu on her parent board, with a reminder that any substitutions must be noted on the day they occur.
- Toddler primary caregiving assignments are informally mentioned to parents. I requested that Ms. Bowman have the caregivers include their name on the toddlers' daily sheets.
- There are three small pieces of residential climbing equipment in the outdoor play area. Ms. Bowman stated that they were present during the last renewal inspection. I requested that she remove them, and not use them in the meantime. We reviewed the requirement that any climbing equipment must be commercial and discussed possible options for a natural playground.
- The toddler room has a gate across the doorway. Ms. Bowman stated that was in place at the time of the last fire inspection. She will specifically ask the fire inspector if the gate is compliant and will remove it if not.
- Ms. Bowman and I reviewed the educational requirements of a lead caregiver in depth. I offered to review any qualifications if she has questions in the future.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend renewal of this child care center license.

Amanda Wendell

02/08/2023

Amanda Wendell
Licensing Consultant

Date