



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

July 19, 2023

Jan Bigalke
Ludington Area Catholic School
700 E Bryant Rd
Ludington, MI 49431

RE: License #: DC530018489

RE: SI LOG #: **Ludington Area Catholic Child Care
700 E Bryant Road
Ludington, MI 49431**

Dear Ms. Bigalke:

This letter is to advise you that the 07/18/2023 corrective action plan you submitted, regarding each rule violation cited in the recently completed Renewal Licensing Study Report, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

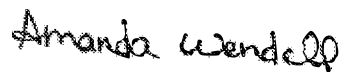
Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8173 (9) Equipment.	The center's first aid kits do not contain the required supplies, including sterile gauze pads of assorted sizes, a roll of gauze, adhesive bandages of assorted sizes, adhesive cloth tape, an elastic bandage, tweezers, and scissors.	The center's first aid kits will be checked for contents by the program director, and any missing equipment will be added.	08/17/2023
R 400.8152 (2) Medication; administrative procedures.	One child had a medication at the center with an incomplete medication permission form.	The current medication form will be returned to the parent to be completed.	09/01/2023

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, you may contact the local office at (517) 284-9730.

Sincerely,

A handwritten signature in black ink that reads "Amanda Wendell". The signature is written in a cursive, slightly slanted style.

Amanda Wendell, Licensing Consultant
Child Care Licensing Bureau
611 W. Ottawa Street
P.O. Box 30837
Lansing, MI 48909
(231) 492-5410