



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

ORLENE HAWKS
DIRECTOR

April 13, 2022

Mary Trucks
FiveCAP Inc.
PO Box 37
Scottville, MI 49454

RE: License #: DC530016619
Fountain Child Development Ctr
3876 E Main Street
Fountain, MI 49410

Dear Ms. Trucks:

Attached is your renewal inspection report. You can find a copy of this renewal inspection report and any associated corrective action plans on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of when renewal inspection reports are completed can be found under [Overview of Licensing Reports](#).

During the renewal inspection on 04/13/2022, I found 4 violations listed below and explained in the attached report: listed below and explained in the attached report:

R 400.8131 (3)	Professional development requirements.
R 400.8131 (4)	Professional development requirements.
R 400.8131 (5)	Professional development requirements.
R 400.8131 (6)	Professional development requirements.

Due to the violations, you must send us a corrective action plan by 05/03/2022. You can use our [corrective action plan](#) form or create your own. If you need help writing the corrective action plan, please contact me. If you do not send a corrective action plan, you may face disciplinary action. **The corrective action plan must include the following:**

- **How compliance with each rule will be achieved.**
- **Who is directly responsible for implementing the corrective action for each violation.**
- **Specific time frames for each violation as to when the correction will be completed or implemented.**

- **How continuing compliance will be maintained once compliance is achieved.**
- **The signature of the responsible party and a date.**

Upon receipt of an acceptable corrective action plan, a regular license will be issued. You will receive it in the mail.

During calendar year 2021:	Total
Number of serious injuries that occurred in facility.	0
Number of deaths that occurred in the facility.	0
Number of substantiated cases of abuse and/or neglect of a child that occurred at the facility.	0

Please contact me with any questions. In the event that I am not available and you need to speak to someone immediately, please contact the local office at (517) 284-9730.

Per MCL 722.113g, this report and any related corrective action plans must be filed in your Licensing Notebook.

Sincerely,

Amanda Wendell

Amanda Wendell, Licensing Consultant
 Child Care Licensing Bureau
 611 W. Ottawa Street
 P.O. Box 30664
 Lansing, MI 48909
 (231) 492-5410

enclosure

**MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CHILD CARE LICENSING BUREAU
RENEWAL INSPECTION REPORT**

I. IDENTIFYING INFORMATION

License #:	DC530016619
Licensee Name:	FiveCAP Inc.
Licensee Address:	302 North Main Street Scottville, MI 49454
Licensee Telephone #:	(231) 757-3785
Licensee/Designee:	Mary Trucks, Designee
Name of Facility:	Fountain Child Development Ctr
Facility Address:	3876 E Main Street Fountain, MI 49410
Facility Telephone #:	(231) 757-3785
Original Issuance Date:	
Capacity:	38
Age Range:	Ages 2 years 6 months Thru 5 years 0 months
Program Components:	TRANSPORTATION PRESCHOOL HEAD START FOOD SERVICE

II. METHODS OF INSPECTION

Date of On-Site Inspection(s): 04/13/2022
 Date of Environmental Health Inspection: 02/17/2022
 Date of Fire Safety Inspection: 01/20/2020
 Date of Lead Hazard Risk Assessment, if applicable: 08/23/2017
 Date of Documentation of Playground Compliance, if applicable: N/A

		No. of Records Reviewed
No. of children enrolled in care	33	10
No. of staff employed	6	5
No. of volunteers	0	0
No. of children present at time of inspection	22	
No. of staff present at time of inspection	5	
No. of volunteers present at time of inspection	0	
No. of children interviewed/observed	22	
Persons Interviewed:	Licensee/Licensee Designee	<input type="checkbox"/>
	Program Director	<input checked="" type="checkbox"/>
	Caregiving staff	<input checked="" type="checkbox"/>

Approved Child Use Space: Room 1 and Room 3
 Approved Program Director: Melissa Fuentes
 Approved Central Administrator: none
 Approved Variances: none
 Key Indicator Inspection: no

III. DESCRIPTION OF FINDINGS & CONCLUSIONS

This renewal inspection involved a review of all applicable child care center administrative rules and statutes. Verification of compliance included direct observations of the physical environment and the program, discussions with staff, and a review of the center’s records, including staff records and children’s records. Staff records include background checks and training information. Children’s records include child information cards, physical examination dates, and immunizations.

At the time of the onsite inspection, I observed two sections of Head Start preschool. I observed children playing outside, engaging in free play in the classroom, cleaning up, story time, song and movement time, and lunch. Interactions between children and child care staff members were positive. Staff were engaged with the children and provided appropriate care and supervision.

During the inspection, the center was found to be in compliance with all applicable rules and statutes except for the following violations:

R 400.8131 Professional development requirements.

(3) Before caring for children, all child care staff members and unsupervised volunteers who work directly with children shall be trained on prevention of shaken baby syndrome, abusive head trauma and child maltreatment, and recognition and reporting of child abuse and neglect.

Ms. Fuentes did not ensure that all child care staff members obtain the required training before caring for children. Child care staff members Ms. Melissa Thomas and Ms. Bethany Wolff did not complete this training within the required timeframe.

R 400.8131 Professional development requirements.

(4) Before unsupervised contact with children, all child care staff members who work directly with children shall complete prevention and control of infectious disease training, including immunizations.

Ms. Fuentes did not ensure that all child care staff members obtain the required training before having unsupervised contact with children. Child care staff members Ms. Melissa Thomas and Ms. Bethany Wolff did not complete this training within the required timeframe.

R 400.8131 Professional development requirements.

(5) Within 90 days of being hired, or the first day as an unsupervised volunteer, all child care staff members and unsupervised volunteers who work directly with children shall complete the following trainings, which may count toward annual professional development hours and are available at MiRegistry:

- (a) Administration of medication.
- (b) Prevention of and response to emergencies due to food and allergic reactions.
- (c) Building and physical premises safety.
- (d) Emergency preparedness and response planning.
- (e) Handling and storage of hazardous materials and appropriate disposal of bio-contaminants.
- (f) Precautions in transporting children, if applicable.
- (g) Child development.

Ms. Fuentes did not ensure that all child care staff members obtain the required training before having unsupervised contact with children. Child care staff member Ms. Melissa Thomas did not complete this training within the required timeframe.

R 400.8131 Professional development requirements.

8. An on-going professional development plan must be developed and implemented to include all the training and professional development required by these rules.

Ms. Fuentes did not ensure that the center has an ongoing professional development plan that includes all trainings and professional development required.

This plan must include the following:

- Emergency procedures as required by R 400.8161(8).
- Orientation as required by subrule (1) of this rule.
- Infant safe sleep as required by subrule (2) of this rule.
- Prevention of shaken baby syndrome, abusive head trauma, child maltreatment, and recognition and reporting of child abuse and neglect required by subrule (3) of this rule.
- Prevention and control of infectious disease training, including immunizations as required by subrule (4) of this rule.
- Administration of medication, prevention of and response to emergencies due to food and allergic reactions, building and physical premises safety, emergency preparedness and response planning, handling and storage of hazardous materials and appropriate disposal of bio-contaminants, precautions in transporting children, and child development as required by subrule (5) of this rule.
- CPR and first aid training as required by the Child Care Organizations Act and subrule (10) of this rule.
- Sixteen annual clock hours of professional development as required by subrule (6) of this rule.
 - To comply with subrule (6) of this rule, the staff training plan must also address the following training topics:
 - a) Child development and learning.
 - b) Health, safety and nutrition.
 - c) Family and community collaboration.
 - d) Program management.
 - e) Teaching and learning.
 - f) Observation, documentation and assessment.
 - g) Interactions and guidance.
 - h) Child care center administrative rules

During the exit conference, technical assistance/consultation was provided regarding the following:

- I requested that the center's relocation site be included on the emergency plans.

- The center had not updated the required recall list. I emailed this list to Ms. Fuentes, who will ensure that it is posted immediately.
- I reminded Ms. Fuentes that children must be seated while eating or drinking, including water.
- I informed Ms. Fuentes that the document containing employees' addresses and telephone numbers must be located in their staff file.
- Ms. Fuentes was informed that consent and disclosure forms must be completely filled out and remain onsite.
- I reminded Ms. Fuentes that, in order to receive credit for training hours, the certificate must include the number of hours of the training.
- Staff daily attendance must include the staff member's first and last name.

IV. RECOMMENDATION

Upon receipt of an acceptable corrective action plan, I recommend issuance of a regular license to this child care center.

Amanda Wendell

04/13/2022

Amanda Wendell
Licensing Consultant

Date