



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL
LANSING

Michelle Richard
ACTING DIRECTOR

6/17/2024

Mary Trucks
Fountain Child Development Ctr
3876 E Main Street, Fountain, MI, , 49410

License Number: DC530016619

Dear Mary Trucks,

This letter is to advise you that the 5/1/2024 corrective action plan you submitted, regarding each rule violation cited in the recently completed Inspection, is approved.

You can find a copy of this corrective action approval letter and the associated report on our [website](#) under [Statewide Search for Licensed Child Care Centers and Homes](#). A description of each type of report and corrective action plans can be found under [Overview of Licensing Reports](#).

Violation cited	Noncompliance observed	Plan to correct	Date to be completed
R 400.8112(2)(f)	A child care staff member was connected, despite no longer working at the center since November 2023.	Response: The former staff member has been disconnected from the system. Plan of Compliance: Staff who leave the employ of a center/program will be disconnected as of their last day of work . FiveCAP Administrative staff will monitor progress to ensure compliance.	Completed: 4/10/2024 /Ongoing Monitoring
722.112a(1)	The center's bus driver does not have current first aid/CPR certification.	Response: The bus driver (Michael Naughton) is currently enrolled in a CPR and First Aid class scheduled for 5/10/24. Plan for Continued Compliance: When	Date will be Completed: 5/10/2024 /Ongoing Monitoring

		<p>children are present there will be at least one staff member present at all times with current CPR and First Aid Certification.</p> <p>FiveCAP Administrative staff will monitor for compliance</p>	
R 400.8125(3)	<p>A supervised volunteer did not have their PSOR clearance on file at the center.</p>	<p>Response: While the PSOR clearance for the supervised volunteer was completed and on file at the main office, it was not at the center. The PSOR clearance for Deanna Naughton is now at the center. Plan for Continued Compliance: Upon validation of clearances for supervised volunteers, the documentation will be provided to the Center Director of the program to have on site. Administrative staff and Center Director will monitor for compliance.</p>	<p>Completed: 4/17/2024 /Ongoing Monitoring</p>
R 400.8131(5)	<p>The bus driver started over 90 days ago and has not completed training on the topics covered in the Health and Safety trainings, Module C.</p>	<p>Response: Michael Naughton have completed Part C of the Health & Safety Training Plan for Continued Compliance: New Hires will enroll in and complete Health & Safety training Part A, Part B and Part C before working with children. FiveCAP Administrative staff will monitor progress through</p>	<p>Complete: 4/23/2024 /Ongoing Monitoring</p>

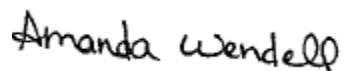
		MiRegistry to ensure completion of the training.	
R 400.8131(8)	The center does not have a comprehensive professional development plan.	Response: While FiveCAP, Inc. Head Start had a Inclusive Professional Development Plan in place, it did not list out all of the specific trainings, including Orientation. The FiveCAP, Inc. Professional Development plan has been updated to list out specific trainings required and will be added to orientation information, handbooks as required. Plan for Continued Compliance: Administrative staff will review the Professional Development Plan annually and update as needed.	4/23/2024 / Annually as needed
R 400.8720(2)	The bus inspection was not on file at the center.	Response: A copy of the current inspection for bus #19-5 is now on file at the center. Plan for Continued Compliance: A copy of the current bus inspection/s (if there is transportation at the center) will be kept on file at the center. The Facilities/Operations Coordinator and/or other Administrative staff will monitor this to insure compliance.	Completed: 4/17/2024 /Ongoing Monitoring

It is expected that the corrective action plan will be implemented within the time frames as outlined in your plan.

A follow-up evaluation may be made to verify compliance. Should the corrections not be implemented in the specified time, it may be necessary to reevaluate the status of your license.

The office provides technical assistance to meet the licensing requirements and consultation to improve services. Please contact Amanda Wendell at (231) 492-5410 or wendella@michigan.gov. In the event that Amanda Wendell is not available and you need to speak to someone immediately, please contact the Child Care Licensing Bureau at 517-284-9730.

Sincerely,

A handwritten signature in black ink that reads "Amanda Wendell". The signature is written in a cursive, slightly slanted style.

Amanda Wendell, Licensing Consultant